

AGENDA

Meeting: SALISBURY AREA BOARD
Place: City Hall, Malthouse Lane, Salisbury SP2 7TU
Date: Thursday 10 July 2014
Time: 7.00 pm

Representatives from Salisbury City Council
and Laverstock and Ford Parish Council

If you have any requirements that would make your attendance at the meeting easier,
please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer),
on 01722 434560 or email lisa.moore@wiltshire.gov.uk

OR

Steve Milton (Salisbury Community Area Manager), on 01722 434696 or email
steve.milton@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at
www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Richard Clewer	Salisbury St Paul's
Brian Dalton (Vice-Chairman)	Salisbury Harnham
Mary Douglas	Salisbury St Francis & Stratford
Bill Moss	Salisbury St Mark's & Bishopdown
Dr Helena McKeown	Salisbury St Edmund & Milford
Ricky Rogers (Chairman)	Salisbury Bemerton
John Walsh	Salisbury Fisherton & Bemerton Village
Ian Tomes	Salisbury St Martin's & Cathedral

Map enclosed at page 1

Items to be considered	Time						
<p>1 Welcome and Introductions</p> <p>2 Apologies for Absence</p> <p>3 Minutes (<i>Pages 3 - 14</i>)</p> <p>To confirm the minutes of the last meeting held on Thursday 15 May 2014, as attached to the agenda.</p> <p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	7.00pm						
<p>5 Chairman's Updates</p> <p>The Chairman will give an update on outcomes and actions arising from previous meetings of the Area Board.</p>							
<p>6 Information items (<i>Pages 15 - 54</i>)</p> <p>To note the information sheets attached to the agenda, and available by following the online links:</p> <ul style="list-style-type: none"> a. Salisbury Vision - attached b. WC updates – attached c. Youth Services Review update – slides attached d. Issues system: https://forms.wiltshire.gov.uk/area_board/index.php 							
<p>7 Current Consultations</p> <p>To note that information on the following consultations can be found via the following link: http://consult.wiltshire.gov.uk/portal </p>							
<table border="1"> <tbody> <tr> <td data-bbox="258 1601 445 1973"> Licensing policy consultation Licensing policy consultation 90kb </td> <td data-bbox="445 1601 568 1973">31 July 2014</td> <td data-bbox="568 1601 1216 1973"> Wiltshire Council as the Licensing Authority is required to have a current five year statement of licensing policy. The current document expires in November 2014 and the licensing authority is now consulting on a replacement policy to run inclusively to 2018. The policy is now being consulted on from 9 May 2014 - 31 July 2014 and we want to hear your views. You can view more details on the Statement of Licensing Policy Statement of Licensing Policy 347kb for Regulated Entertainment, Late Night Refreshment and the Sale and supply of Alcohol </td> </tr> <tr> <td data-bbox="258 1973 445 2018"> Leisure Survey </td> <td data-bbox="445 1973 568 2018">30</td> <td data-bbox="568 1973 1216 2018"> This leisure survey, running from June - September </td> </tr> </tbody> </table>	Licensing policy consultation Licensing policy consultation 90kb	31 July 2014	Wiltshire Council as the Licensing Authority is required to have a current five year statement of licensing policy. The current document expires in November 2014 and the licensing authority is now consulting on a replacement policy to run inclusively to 2018. The policy is now being consulted on from 9 May 2014 - 31 July 2014 and we want to hear your views. You can view more details on the Statement of Licensing Policy Statement of Licensing Policy 347kb for Regulated Entertainment, Late Night Refreshment and the Sale and supply of Alcohol	Leisure Survey	30	This leisure survey, running from June - September	7.05pm
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Leisure Survey	30	This leisure survey, running from June - September					

2014	September 2014	will help Wiltshire Council to understand more about your experiences and satisfaction with the leisure activities offered by Wiltshire Council. The survey should only take a few minutes to complete. Contact: jane.lloyd@wiltshire.gov.uk
Sun awareness survey 2014	30 September 2014	Wiltshire Council is running a campaign on Sun Awareness in Wiltshire and would like to gain an idea of your awareness of sun safety at home, out and about and abroad. A responder will be chosen at random to win a fun sun prize. Email: research@wiltshire.gov.uk
Housing needs survey	Open	Wiltshire Council is working with parish councils to identify the housing needs of local people and would be grateful for your help. Households in parishes are being asked to take part in a survey that will give up-to-date information about local housing circumstances and aspirations. Email: housing.strategy@wiltshire.gov.uk Telephone: 01249 706614
Consultations on Traffic Regulation Orders	Open	Wiltshire Council actively seeks the views of its residents in the decision making process for Traffic Regulation Orders within the county. As part of this process, Wiltshire Council undertakes consultation on its proposals for Traffic Regulation Orders in the county with the publication of the proposals for response.

8 Update from Representatives (Pages 55 - 58)

7.15pm

To note the written updates attached to the agenda and to receive any verbal updates from representatives present.

- a) Salisbury City Council
- b) Laverstock and Ford Parish Council
- c) Police – update attached
- d) Fire
- e) Youth
- f) Salisbury Campus

9 Section 106 (Pages 59 - 62)

7.40pm

To note the attached information on the s106 money available within the Salisbury area and to receive information on the criteria for spending these funds.

10 **Cumulative Impact Area (CIA) Consultation (Pages 63 - 74)** **8.05pm**

To receive information on the proposed Cumulative Impact Area (CIA) for Salisbury.

A copy of the CIA report, considered by the Licensing Committee on 2 June 2014 is attached for information.

Officer: Naji Darwish, Head of Public Protection (Community Protection)

11 **Community Area Transport Group (Pages 75 - 82)** **8.25pm**

To note the CATG report and schedule of schemes in progress, as attached to the agenda.

12 **Air Quality Action Group** **8.35pm**

To receive an update on the outcomes of the last meeting, and to note the minutes of the last meeting of the Group held on Tuesday 1 July 2014, to be circulated at the meeting.

Cllr: Richard Clewer

13 **Community Area Grants (Pages 83 - 90)** **8.40pm**

To consider 3 applications to the Community Area Grants Scheme for 2014/15, as detailed in the report attached to the agenda.

Salisbury Civic Society Historic Open Days	£275 (revenue)
Wyndham Park Infants School Somerset Rd Campus Hub	£4950 (capital)
The Rotary Club of Salisbury Rotary Spireworks	£2784 (capital)

14 **Close** **9.00pm**

The date of the next meeting is Thursday 18 September 2014, 7pm at City Hall Salisbury.

Future Meeting Dates

Thursday 18 September 2014
7.00pm – City Hall Salisbury

Thursday 13 November 2014
7.00pm venue tbc

Thursday 8 January 2015
7.00pm venue tbc

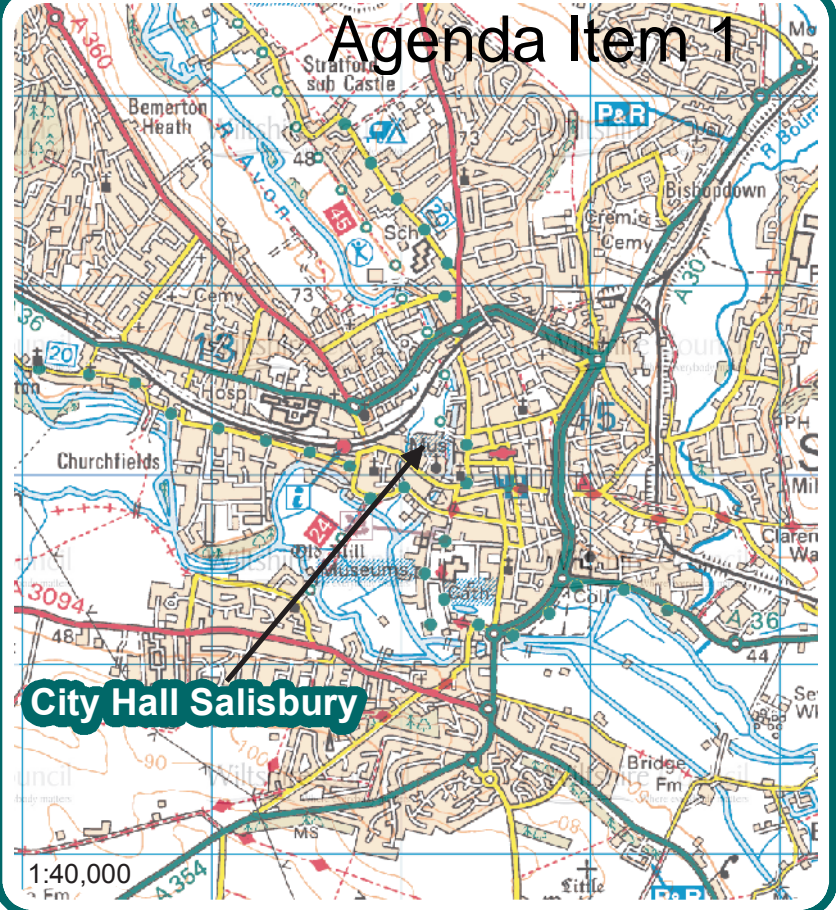
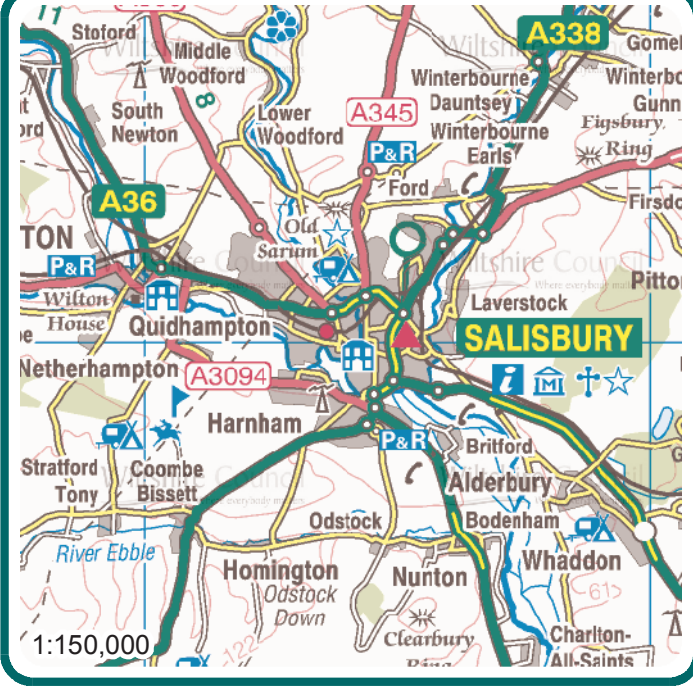
Thursday 12 March 2015
7.00pm venue tbc

Thursday 14 May 2015
7.00pm venue tbc

Thursday 16 July 2015
7.00pm venue tbc

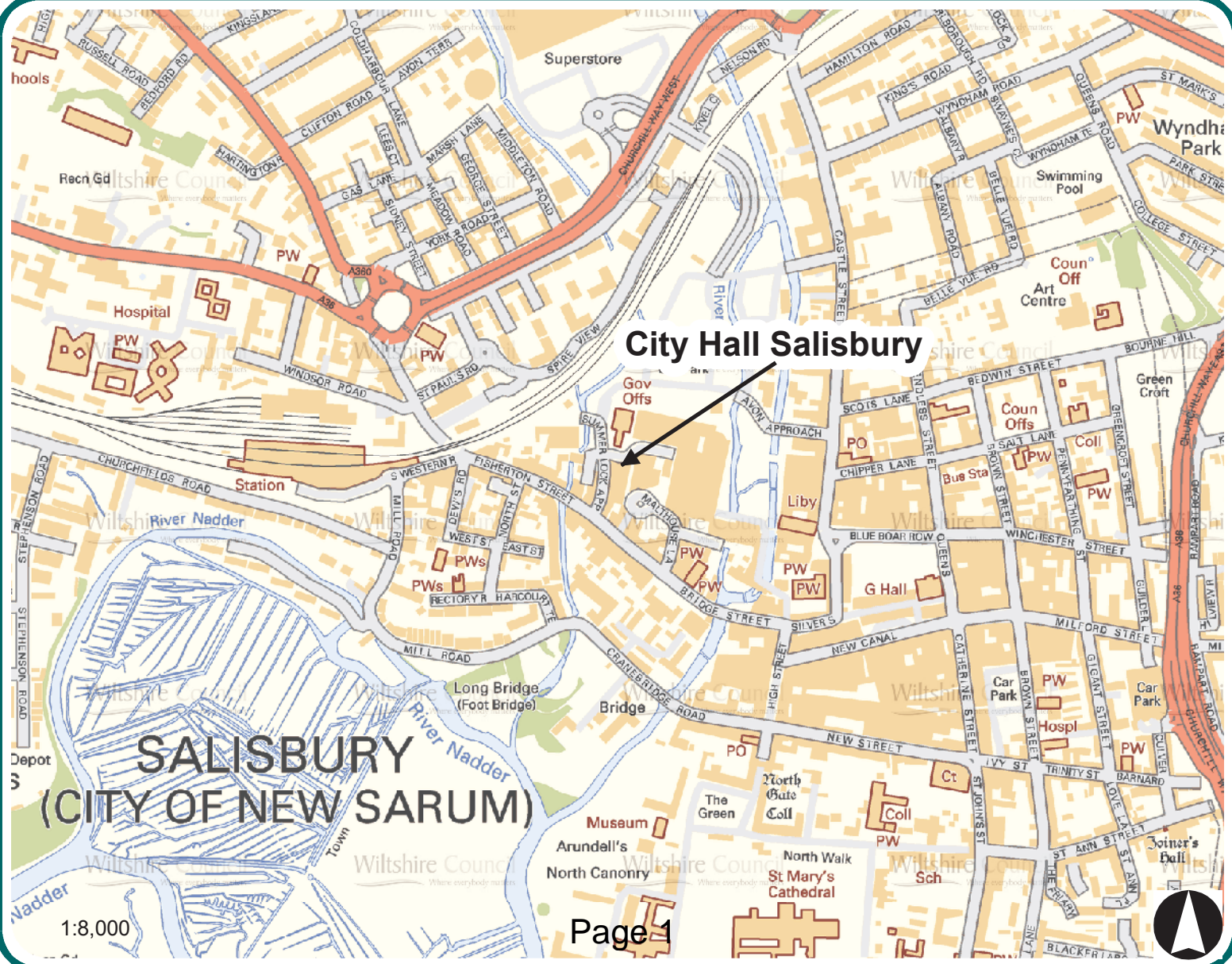
Thursday 17 September 2015
7.00pm venue tbc

Thursday 12 November 2015
7.00pm venue tbc



City Hall Salisbury
Malthouse Lane
Salisbury
Wiltshire
SP2 7TU


 Where everybody matters



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MINUTES

Meeting: SALISBURY AREA BOARD
Place: City Hall, Malthouse Lane Salisbury SP2 7TU
Date: 15 May 2014
Start Time: 7.00 pm
Finish Time: 9.37 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Ricky Rogers (Chairman), Cllr Brian Dalton (Vice Chairman), Cllr Richard Clewer, Cllr Mary Douglas, Cllr Helena McKeown, Cllr Bill Moss, Cllr Ian Tomes and Cllr John Walsh

Wiltshire Council Officers

Lisa Moore, Democratic Services Officer
Steve Milton, Head of Community Governance
Jim Bailey, Principle Highways Engineer

Salisbury City Council – Cllr G Alexander, Cllr M Osment, Cllr M Pope, Cllr A Roberts, R Williams, Cllr M Willmot
Britford Parish Council – Cllr M Hitchings

Partners

Wiltshire Police – Inspector Andy Noble and Inspector David Minty
Wiltshire Fire and Rescue – Mike Franklin
Youth Advisory Group – Charles McGrath

Total in attendance: 68

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Election of a Chairman for 2014/15</u></p> <p>Steve Milton, Acting Community Area Manager, called for nominations for Chairman.</p> <p><u>Decision</u> Councillor Ricky Rogers was elected as Chairman of the Salisbury Area Board for 2014/15.</p>
2	<p><u>Election of a Vice Chairman for 2014/15</u></p> <p>The Chairman, Councillor Ricky Rogers, called for nominations for Vice Chairman.</p> <p><u>Decision</u> Councillor Brian Dalton was elected as Vice Chairman of the Salisbury Area Board for 2014/15.</p>
3	<p><u>Nominations for Representatives to Outside Bodies</u></p> <p>The Board noted the report attached to the agenda, and considered the recommendations of representatives to Outside Bodies and Working Groups as detailed in the papers.</p> <p><u>Decision</u> The Salisbury Area Board agreed to:</p> <ul style="list-style-type: none"> a. Appoint Councillor representatives to Outside Bodies as set out at Appendix A; b. Reconstitute and appoint to the Working Group(s) as set out in Appendix B; and c. Note the Terms of Reference for the Working Group(s), as set out in Appendix C.
4	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Salisbury Area Board and invited the members of the Board to introduce themselves.</p>
5	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p>

	<ul style="list-style-type: none"> Laverstock and Ford Parish Council
6	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the last two meetings held on 13 March 2014 and a Special meeting held on 20 March 2014, were agreed as a correct record and signed by the Chairman, subject to the following amendment:</p> <p>20 March 2014 – Cllr Douglas asked whether it was still thought that Salisbury needed more shops bearing in mind (a) the impact on the city centre and (b) the level of internet shopping which took place now.</p> <p><i><u>Answer:</u> This is constantly being reviewed. There is a growing understanding that people are looking for social and leisure activities to accompany their shopping. This will be reflected in the plans for the Maltings development.</i></p>
7	<p><u>Declarations of Interest</u></p> <p>Item 16 – Community Area Grants</p> <ul style="list-style-type: none"> Cllr Bill Moss declared that he was an Executive on the Wiltshire Blind Association; he did not take part in the voting for this application. Cllr Ian Tomes declared he had had previous connections with Elizabeth House and with the Bootleg Theatre Company. This did not constitute a pecuniary interest therefore Cllr Tomes took part in the voting for these applications. Cllr Mary Douglas declared that St Lawrence’s was within her ward. This did not constitute a pecuniary interest therefore Cllr Douglas took part in the voting for this application.
8	<p><u>Information items</u></p> <p>To Board noted the information items as detailed in the agenda.</p> <ol style="list-style-type: none"> Wiltshire Council Consultations Salisbury Community Campus WC updates Broadband Update

Update from RepresentativesFire - Mike Franklin

The standard written update was currently not available due to an issue with IT software, it was hoped that the problem would be resolved and a report would be available in time for the next meeting.

Wiltshire Fire and Rescue (WFRS) had been in discussions with the Dorset Fire and Rescue Service, to look at possibilities for a joint working relationship. WFRS had a shortfall in budget of between £3.1 million to £3.9 million which had to be resolved by 2018. They had appraised their options and put forward a business case to combine the Wiltshire and Dorset authorities, on which a decision would be made in September 2014. A consultation would take place between 16 June 2014 and 24 August 2014 which would include the public, police and council. This would be promoted through their website, social media and press and a helpline would be set up.

Salisbury City Council (SCC) – Andrew Roberts, Leader of SCC

- The Market Square was now open for business.
- There had been a number of additional markets and an International market would take place later in the month.
- Discussions were taking place with Wiltshire Council to resolve the appearance of the bin store.
- A Big Business event had been held with over 700 attendees.
- A new Mayor would be brought in on Saturday 17 May, thanks were given to Cllr Penny Brown for her work over the last year.

Police – Inspector Andy Noble and Inspector Dave Minty

Inspector Noble introduced Inspector Dave Minty, who would be the new sector head for the area from 2 June. Andy drew attention to the map detailed on page 126 of the agenda, which showed the sectors across Wiltshire.

Structural Changes would reduce the tiers of management; there would be no new Chief Inspectors. The new Superintendent for Salisbury, Warminster and Amesbury was Charlie Armstrong, with Inspector Noble moving to a new post, working under her.

A new scheme which was being trialled by Beat Managers, would provide more of an insight into possible causes of local trends.

A public meeting had been scheduled for Monday 19 May 2014, where representatives from the PCC, Technical College and Police would be in attendance to present an update on the decommissioning of the Wilton Road site.

	<p>Police teams would be moving into Bourne Hill in Salisbury on 18 June 2014. A site for the new Custody Suite had now been confirmed subject to contract.</p> <p>The Area Board thanked Inspector Noble for is excellent work and wished him all the best in his new role.</p> <p><u>Salisbury Youth Advisory Group (YAG) – Charles McGraph</u></p> <ul style="list-style-type: none"> • The future provision of Youth services was recently discussed by Wiltshire Council at its Full Council meeting. • The YAG received a presentation by a group of cadets, where they had suggested holding a community fair for young people, where groups could meet up at the Guildhall to promote their wares. • Once the Campus was complete the YAG would be able to use the space there for their meetings, they asked whether there would be a charge for storage? <u>Answer:</u> Cllr Clewer informed the YAG that the aim was to provide a lot of storage to cater for all users requirements. Whether there would be a charge for storage it was not yet known, however Cllr Clewer felt it was unlikely that the YAG would have to pay for it.
10	<p><u>Councillor Jonathan Seed</u></p> <p>Cllr Jonathon Seed spoke about his role as Cabinet Member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding.</p> <p>Cllr Seed had the help of four other Councillors to carry out his role, Cllrs Jerry Kunkler portfolio holder for Leisure and Sport, Cllr Chris Williams, portfolio holder for Area Boards, and two other councillors for flooding, one in the north and one in the south.</p> <p>The Council was working towards creating more resilient communities, with the main goal of facilitating communities to do more for themselves.</p> <p>As part of the Council’s Business Plan, Leisure had been incorporated into Public Health. Wiltshire currently had 23 leisure centres and 11 swimming pools, the Council aimed to retain as many of its leisure facilities as possible.</p> <p>Each community area developed in its own way; development being led by the requirements of the community. If the community made it clear that they wanted something for their area, then the Council would support that community in achieving their goals where possible.</p> <p><u>Flooding</u></p> <p>It had been a busy year for flooding. Although Wiltshire was not on the news as much as other counties, 500 dwellings were flooded across Wiltshire. The Council had a flood plan in place, and worked to that plan to help people where it could.</p>

The Secretary of State for Environment, Owen Patterson had shown his support by offering to provide Wiltshire with the resources required for future flood prevention as he knew that they would be used efficiently.

Campuses

Each Community Area had been invited to have a campus. The building works on the Salisbury Campus would begin in the next two weeks.

It had been established that the cost to maintain several old buildings and services in separate areas was greater than creating a single place in the community where people could access all of the services they needed.

Having a community campus also meant that there could be a reduction of manpower and a coming together of partner organisations.

Questions and comments were then taken, these included:

- Do you have any plans in place for tackling the effects of extreme heat?
Answer: This is not in my remit; it would come under Public Health.
- Is the Council receiving top hydrological advice? Answer: We work closely with people that give this advice. In addition to this we have drainage engineers which go round and look at issues and assess them. It is often the case that local people know their area the best, they know which drains get flooded.
- If sports facilities are to be centralised in Salisbury, would there be plans for smaller sports facilities in outlying areas to the city like Harnham?
Answer: No, as Southern Wiltshire view their village communities in their own right, they do not look to Harnham for their services.
- If we had a lido in Harnham, we would use it. Answer: Tisbury have an open air swimming pool, and they wish to keep this, we are listening to them, we are not here to say that you cannot have it.
- The response to the flooding in January was excellent, however in Salisbury we have a different issue, and we feel bamboozled by Sainsbury's plan to build a supermarket on the Southampton Road site. There was almost 100% negative feedback to the proposals when they came to present them at a previous Area Board, yet still they go ahead. Please could you make them listen? Answer: I cannot make sure that it does not happen, however I can take the strength of your message back to Cabinet. Clearly there is an issue here that people feel strongly about.
- We had some flooding issues here in the city; we were unable to get drains dug out. The old flood warden scheme seems to have broken down. How do we work on a micro level to get our issues resolved?
Answer: Before unitary, the District Council looked after the ditches and the County Council looked after the highways. The drainage bylaws which will be sealed next month will enable us to make people dig out their own ditches. There are limits to what can be achieved, but take things to a local level, get parish councils to speak to land owners and ask them to clear their ditches.

	<ul style="list-style-type: none"> • Praise should be given for how the Council handled the floods, however initially they did not act quickly enough. In some areas there was panic from local people about areas they felt would flood, but the council did not. <u>Answer:</u> We try to get it right, as best we can. Perception of flooding does worry people, I will take this back and look at this issue, it may be a case of issuing more sandbags to those areas for reassurance. • The Chairman asked for a future update on the progression of the pilot campus as it evolved, as it would be useful to hear what worked and did not work well. <u>Answer:</u> Yes we are learning from the pilot campus and will feedback the findings.
11	<p><u>Community Area Partnership Review</u></p> <p>The Chairman noted that since the last Board meeting, the Community Area Manager had attended Salisbury City Council's Services Committee to discuss the Board's provisional proposals and SCC had given its support to the new arrangements.</p> <p>The Board considered the recommendations for new partnership working arrangements for the City, as detailed in the report attached to the agenda. Following discussion it was agreed to proceed as follows.</p> <p><u>Decision</u> The Salisbury Area Board agreed:</p> <ul style="list-style-type: none"> • That a new network based approach that coordinates and supports the work of existing community and theme groups is supported based on the principles set out in the report. • That a small, informal group be established to coordinate the development of the network • That a member of the Area Board is nominated to attend the coordination group meetings • That discussions be held with existing partnerships, networks and community groups to help build commitment to the new approach <p>The Board would continue to receive regular updates from the Partnership at future Board meetings.</p>
12	<p><u>Enterprise Centre - Old Fire Station Building</u></p> <p>Rachel Finlay, Development Officer and Kate Forest Network, Enterprise Manager, presented information on the new Enterprise Centre in Salisbury, located in the old Fire Station building.</p> <p>The building had been converted into small business start up units, with 17 individual offices, each containing a desk, chair, cabinet and telephone. There was also a shared kitchen, a networking area and two meeting rooms.</p>

	<p>Five businesses were already in place, the centre had core opening hours of 9.00am – 5.00pm, with 24 hours a day access, over 7 days a week for the business users. New contracts were initially for an 18 month period, with the aim of the businesses using the centre as a stepping stone as they grow.</p> <p>Further information is available by following the link: http://www.enterprisewiltshire.co.uk/projects/Old-Fire-Station-Enterprise-Centre,-12-Salt-Lane,-Salisbury-SP1-1DU</p> <p>The Chairman thanked Rachel and Kate for the presentation and invited them to provide further updates to future Board meetings as the centre’s occupancy increased.</p>
13	<p><u>What Matters to You</u></p> <p>Steve Milton updated members on the outcome of the ‘What matters to you?’ conference held at Salisbury Arts Centre on 27 March, 2014 and recommended that the Area Board used the outcomes from the event to stimulate local action and to inform its priorities for the next two years.</p> <p>Board members discussed the list of priorities detailed in appendix 1 of the report attached to the agenda. Some of the comments made were:</p> <ul style="list-style-type: none"> • SCCAP had been given funding for the last four years, so that a community plan could be produced. There were already two lists of actions to be worked on; it might be better to assist a group of people working on the existing priorities to get things done, rather than to create another list. • There were other priorities which received support at the meeting, which had not included in the final selection, including Cycle Safety, more Council owned and quality housing, Air Quality & Coach Parking. • At the meeting it was clear that people wanted the Council to build more housing with secure tenancies. • Could the list be arranged in order of priority and a map produced identifying what the city currently has and where it is? <p>All Board members would be invited to attend an initial meeting which would be scheduled after 2 June 2014, to look at the list of priorities as detailed in the report.</p> <p><u>Decision:</u> The Salisbury Area Board noted the outcomes of the WMTY conference, and agreed that members of the Board would meet together to discuss how the priorities may be taken forward.</p> <p>Action: Community Area Manager to arrange a meeting after the 2 June 2014</p>

	and invite all Board members.
14	<p><u>Salisbury Area Greenspace Partnership</u></p> <p>Nicola Lipscombe gave a presentation to the Board on the work of the Salisbury Area Greenspace Partnership.</p> <p>This community led initiative along with current partners represented a wide range of interest in green space in and around Salisbury including Wiltshire Council, Salisbury City Council and surrounding Parish Councils, Environment Agencies, significant landowners, local specialist groups as well as community and volunteer groups.</p> <p>Green Infrastructure (GI) was the network of green space that interspersed and connected our towns, cities and villages. Some of the less obvious green spaces included street trees, cemeteries and churchyards, allotments, road verges, river corridors and footpaths.</p> <p>There was strong support for bringing all the various groups with an interest in greenspace in and around Salisbury together to:</p> <ul style="list-style-type: none"> • Plan, design and manage local open spaces to provide even more benefits for the whole community. • Explore opportunities to share knowledge, expertise and resources. <p>Nicola explained some of the ways in which communities could get involved, these included:</p> <ul style="list-style-type: none"> • The inclusion of Footpath mapping. • Environmental activities for young people. <p>Comments received included:</p> <ul style="list-style-type: none"> • If the Board were to consider funding a project in the future, there would need to be an action plan as the information is a bit vague at present. • Young people aged around 14 years could be involved. • Will the work incorporate council estates, as Bemerton Heath has a nice wood? <u>Answer:</u> Bemerton Folly is a great asset, perhaps we could work with you to look at asset management. <p>The Chairman thanked Nicola for her presentation about this worthy partnership working project. The Board agreed to pledge its formal support to the Partnership.</p>

Local Highways Investment Fund 2014 - 2020.

Jim Bailey, Principal Highways Engineer delivered a presentation to the Board.

Wiltshire Council had recently approved a major programme of investment in highway maintenance over the next six years. This would see a significant improvement in the condition of the County's highway network.

The investment would be targeted at those roads in worst condition, and would include minor roads as well as the main roads. An initial assessment based on road safety information and road condition data had been used to prepare a list of priority sites for treatment in 2014/15 in each community area this information was provided in Appendices 1 and 2 of the report attached to the agenda.

A provisional list of sites for potential treatment until 2020 had also been prepared and attached to the agenda as appendices 3 and 4.

Comments and questions were taken, these included:

- Fisherton Street is not on the list, however this road is in a terrible state. Answer: Jim agreed to look into the situation of Fisherton Street.
- How do you prioritise which roads are repaired, as Minster Street and Silver Street are both on the list and I cannot see why? Answer: By technical surveys and information provided by Area Highways Engineers.
- In February this year, Essex Square and Norfolk Road were both repaired and are already in need of re-repair. Answer: The contractor will repair those roads at their expense.
- Can people fill small pot holes themselves? Answer: No, there are legal implications to this.
- HGV's should be kept off our roads as they are causing damage to them.
- There should be more joined up thinking, some of the budget from Public Health should be used.
- It was suggested that some funding for highways maintenance should be sought from the Public Health budget as, for example, falls resulting from poor pavements led to increased hospital visits.

The Board members agreed that they would look at the lists of possible sites for 2014 – 2020 and feedback comments regarding individual changes and additions to the roads within their own ward areas.

Decision

- 1. The Salisbury Area Board approved the list of proposed highway maintenance schemes in Salisbury for 2014/15, as detailed in the attached report.**
- 2. That the CAM arrange an informal meeting of AB members to examine the future programme and agree priorities.**

16	<p><u>Community Area Grants</u></p> <p>The Board considered six applications for funding from the Community Area Grants Scheme for 2014/15, as detailed in the report attached to the agenda.</p> <p>The Chairman invited applicants present to speak in support of their projects. Following discussion, the Board members voted on each application in turn.</p> <p><u>Decision</u> Exeter House Special School was awarded £4,230 (£500 capital and £3,730 revenue) towards the ‘Meet and make summer scheme’ project. <i>Reason – The application met the Community Area Grants Criteria 2014/15.</i></p> <p><u>Decision</u> Wiltshire Blind Association was awarded £4382.71 (capital) towards the IT workshop project. <i>Reason – The application met the Community Area Grants Criteria 2014/15.</i></p> <p><u>Decision</u> Salisbury Art Centre was awarded £7,500 (capital) towards the enhancement of facilities at the centre. <i>Reason – The application met the Community Area Grants Criteria 2014/15.</i></p> <p><u>Decision</u> Parochial Church Council, St Lawrence, Stratford-sub-castle was awarded £778.30 (capital) towards the Wayside WW1 memorial cross project. <i>Reason – The application met the Community Area Grants Criteria 2014/15.</i></p> <p><u>Decision</u> Bootleg Theatre Company was awarded £2,300 (£450 capital and £1,850 revenue) towards the commissioning and production of a new compilation production concerning the theme of adoption. <i>Reason – The application met the Community Area Grants Criteria 2014/15.</i></p> <p><u>Decision</u> Bemerton Heath Residents Association was awarded £900 (revenue) towards the ‘Celebrate Bemerton’ Fun Day. <i>Reason – The application met the Community Area Grants Criteria 2014/15.</i></p>
17	<p><u>Close</u></p> <p>The Chairman thanked everyone for attending and noted that the next meeting of the Salisbury Area Board would be held on Thursday 10 July 2014, 7.00pm at City Hall, Salisbury.</p>

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This paper provides an update to inform Salisbury Area Board of the on-going activity of the Salisbury Vision Board. The items below were discussed by the Vision Board at its meeting on 10 June 2014 and subsequent task groups.

1. Strategic Direction for the Salisbury Vision

Following the appointment of the new independent chair, Alex Tregellas, the board will be reviewing the strategic direction for the Vision.

2. Salisbury Transport Strategy

a) Coach Parking

The task group on car and coach parking continues to meet. The task group's recommendations for a package of measures to address the long-term future of coach parking in the city have been submitted to the council. These are now being tested by council officers and external consultants. A report is anticipated to be produced in September. Comments from the public received by the Salisbury Vision are being passed on to the task group for consideration and discussion as the proposals for coach parking emerge.

b) Public Realm

Following recommendations from the task group dealing with Public Realm, the council has commissioned consultants to undertake testing of the potential to introduce 'shared space' at Blue Boar Row. 'Shared space' is an urban design approach which minimises features such as kerbs, road surface markings, and traffic signs so as to improve road safety and the quality of the public realm. The task group on the public realm will be reconvened to act as the reference group for this work.

The Board was advised that a stakeholder meeting on the council's Wayfinding Strategy was to take place on 17 June, to be attended by Vision Board members and other stakeholders. The aim of this project is to develop a consistent approach to wayfinding across Wiltshire, with specific proposals for key settlements including Salisbury. The project will assess the types and styles of signs already used, identify key types of destination to support with signing, recommend routes and locations to support with signs, and make recommendations about works to improve or replace existing signage, and add to it where appropriate. The meeting was to enable the officers managing the project to obtain an understanding of local priorities that will be used to inform early stage interventions which are to be funded by the Local Sustainable Transport Fund.

3. Next Meeting In Public

A meeting in public of the Salisbury Vision Board is proposed for the autumn and is expected to include discussion on the work of the Transport Strategy Reference Group. The details and agenda of the meeting will be publicised via the Salisbury Vision website in due course.

For more information and updates on the Salisbury Vision, please refer to our website at www.salisburyvision.com.

Report author:

Scott Anderson (Senior Development Officer), Tel: 01722 434689 or (email) scott.anderson@wiltshire.gov.uk

WC Information Item

Subject:	GOV/14/05/10 Integrated Performance Report May 2014 <input type="checkbox"/>
Officer Contact Details:	David Noyes, Director of Planning, Performance and Corporate Services <input type="checkbox"/>
Weblink:	http://www.wiltshireccg.nhs.uk/wp-content/uploads/2014/05/Paper-10-Integrated-Performance-Report.pdf

Summary of announcement:

Performance across the urgent care system remains broadly as expected over recent weeks, notwithstanding a couple of areas which have not consistently achieved the expected targets due to spikes of activity. A&E waiting times at GWH remain a concern, and the CCG will be participating in the de-brief from the recent Emergency Care Intensive Support Team work with GWH on 16 May. Elsewhere, we remain engaged with our provider of NHS111 in order to rectify some of the recent performance shortfalls evident in the delivery of this service, albeit performance here overall remains very much improved from this time last year. A review of regional system performance over last winter took place with the NHS England Area Team on 30 April with lessons learnt and agreement of common themes and issues, which can inform planning for next year. The Wiltshire Urgent Care Working Group met on 1 May; this event was conducted as a workshop, facilitated by Wiltshire GP Dr Tim Ballard, who is Vice Chair of the Royal College of GPs. Representation from across the system assisted us with the distillation of ideas and concepts which can be further developed to bring improvement in the future.

Some early engagement events have been held in order to start our dialogue with the population over the direction of travel set out in our emerging 5 year strategy. These have included interactions with the Wiltshire and Swindon Users Network, the Wiltshire Voluntary Sector Forum Network and the Potterne and surrounding villages Annual General Meeting. Further events with a variety of forums and groups are planned for the coming weeks and months, including Area Boards whenever possible. In order to drive ahead with delivery, in the past month our own Programme Governance Group have endorsed the scope and governance of our priority areas of programmed work moving forwards, and in very close co-operation with our partners in Wiltshire Council, the similar forum governing the Better Care Plan projects also successfully convened. On 22 April we held a workshop for our Governing Body members to expose them to the potential benefits of the Systems Thinking methodology, which Council colleagues have found to be most effective. We are now in the process of rolling our training in this discipline across the service re-design and commissioning leads within the CCG.

We continue to plan ahead for the NHS England Area Team end of year assurance visit, which is now planned for 20 May. We further anticipate finalising the inaugural CCG Annual Report at the Governing Body planned for the same date.

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WC Information Item

Subject:	Community Infrastructure Levy (CIL)
Officer Contact Details:	Georgina Clampitt-Dix, Head of Place Shaping, Economic Development & Planning 01225 713472 georgina.clampitt-dix@wiltshire.gov.uk
Weblink:	www.wiltshire.gov.uk/communityinfrastructurelevy
Further details available:	CIL@wiltshire.gov.uk

Summary of announcement:

On 23 June 2014, Wiltshire Council is submitting the Wiltshire Council Community Infrastructure Levy (CIL) Draft Charging Schedule for independent examination. On this date, a Statement of Modifications, which sets out proposed changes to the CIL Draft Charging Schedule, is also being published for a four week period of consultation.

CIL is a charge that local authorities can place on new development to help fund infrastructure needed to support growth.

A note containing more information on CIL, including how to comment on the Statement of Modifications and the next steps, is attached as an appendix to this Announcement.

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WILTSHIRE AREA BOARDS

COMMUNITY INFRASTRUCTURE LEVY FOR WILTSHIRE - CONSULTATION

(JUNE 2014)

1. What is the Community Infrastructure Levy (CIL)?

- 1.1 Wiltshire Council is preparing a Community Infrastructure Levy (CIL) charging schedule. This is a charge that local authorities in England can place on development in their area. The money generated through the levy will contribute towards the funding of infrastructure to support growth. The Charging Schedule will need to strike an appropriate balance between contributing to funding infrastructure and not putting development across Wiltshire at risk.

2. Why has Wiltshire decided to implement the Levy?

- 2.1 The Government has restricted the ability of local authorities to pool funding for off-site infrastructure through existing section 106 agreements (or developer contributions). It considers that this new tariff-based approach provides the best framework to fund infrastructure in a fair and transparent manner. CIL will provide 'up front' certainty about how much developers will be expected to contribute.

3. How will money from CIL be spent?

- 3.1 CIL is designed to contribute towards bridging the 'funding gap' between the total cost of new infrastructure required to support development and the amount of funding available from other sources. Wiltshire Council's Infrastructure Delivery Plan (IDP) identifies a range of physical, community and 'green' infrastructure projects that will be required to support the level of development as set out in the Wiltshire Core Strategy. Informed by the IDP, a list (known as the Regulation 123 list) will identify and prioritise which infrastructure projects will be eligible to receive money from CIL. The Government confirmed last year that local communities will directly benefit from CIL. Town and parish councils will receive 15% of CIL raised in their area, or 25% if an adopted neighbourhood plan is in place.

4. Submission of the Wiltshire CIL Draft Charging Schedule and consultation on proposed modifications

- 4.1 The Council has undertaken two previous consultations on the Wiltshire CIL Charging Schedule, which sets out the amount of CIL to be charged on different types of new development. The first consultation, on a 'Preliminary Draft Charging Schedule' (October 2012), took place between October and November 2012. Comments received informed a 'Draft Charging Schedule' (January 2014), upon which the Council consulted between January and February 2014.
- 4.2 On 23 June 2014, the Council is submitting the 'Wiltshire CIL Draft Charging Schedule' (January 2014) for an independent examination.
- 4.3 The Council is proposing to make modifications to the Wiltshire CIL Draft Charging Schedule. These have been informed by comments received during the last consultation and are set out in a 'Statement of Modifications', which is being submitted alongside the CIL Draft Charging Schedule.
- 4.4 The Council is now inviting comments on the Statement of Modifications from **23 June until 5pm, 21 July 2014**.

How to comment

- 4.5 Comments can be made, using the response form, via:

- Online consultation portal: <http://consult.wiltshire.gov.uk/portal>
- Email: CIL@wiltshire.gov.uk
- Post: Spatial Planning, Economic Development & Planning, Wiltshire Council, County Hall, Bythesea Road, Trowbridge, Wiltshire, BA14 8JN.

4.6 The CIL Draft Charging Schedule, Statement of Modifications, associated evidence and information on how to make comments will be published on the Wiltshire Council website at www.wiltshire.gov.uk/communityinfrastructurelevy, from 23 June 2014.

4.7 Hard copies of the documents are available at Council libraries and the main Council offices in Chippenham (Monkton Park), Devizes (3-5 Snuff Street), Salisbury (27-29 Endless Street) and Trowbridge (County Hall) during normal opening hours.

4.8 If responding by post or email, response forms are available from libraries and the main Council offices or the website.

Requesting the right to be heard by the independent examiner

4.9 Organisations and individuals responding may request the right to be heard by the examiner in relation to these modifications. A request to be heard by the examiner must be made in writing to Wiltshire Council **by 5pm 21 July 2014**, via the above means. Anyone requesting to be heard should indicate whether they support or oppose modifications and explain why.

4.10 Please note that the right to be heard at this stage of the process applies only in relation to the modifications being consulted on.

What happens next?

4.11 All comments received and a copy of each request to be heard in relation to these modifications will be forwarded to the examiner.

4.12 Requests to be heard may be withdrawn at any time before the opening of the examination by giving notice in writing to Wiltshire Council.

4.13 Details of the time and place at which the examination is to be held and the name of the examiner will be published on the Council's website and in local papers when they become available. If you have made a request to be heard (either on the Statement of Modifications or previously during the consultation on the Draft Charging Schedule) you will be notified directly.

5. Further information

5.1 If you have any further queries please contact Spatial Planning, Wiltshire Council on (01225) 713223 or via email, CIL@wiltshire.gov.uk.

WC Information Item

Garden Waste Consultation

Summary of announcement:

The Council faces significant financial pressures with reduced funding from central government, increased service demand and inflation and these pressures are likely to increase. One way of achieving some savings towards this is by changing the way the garden waste collection service is delivered at the kerbside in Wiltshire. The Council currently delivers a fortnightly non-chargeable kerbside garden waste collection service to those residents that request the service.

The Council's Cabinet agreed to undertake a public consultation exercise to gain residents' views on potential future changes to the current kerbside garden waste collection service. The consultation runs from 1 July until the 1 September and presents residents with three proposals for changes to the service. The proposed changes are:

1. A three month suspension of the non-chargeable kerbside garden waste service with no collections taking place in December, January and February.
2. A five month suspension of the non-chargeable kerbside garden waste service with no collections taking place in November, December, January, February and March.
3. To introduce a chargeable kerbside garden waste collection service instead of the current non-chargeable service.

Residents are asked to pick the one option which best meets their needs. From 1 July you can find out more information and contribute to the consultation:

- Online by visiting the Council's website and following the link to public consultations
- Online at your local library
- By picking up a leaflet from your local library, leisure centre, council office or town council office.
- By completing the form in the summer 'Your Wiltshire' magazine

Leaflets will also be made available at area board meetings.

Should you have any further questions which are not answered by the consultation documents, you can contact the council by emailing gardenwasteconsultation@wiltshire.gov.uk or by telephoning 0300 456 0102.

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WC Information Item

Subject:

Mini Recycling Sites

Summary of announcement:

After considering comments from residents and the usage of key recycling sites, the Council has decided that 13 mini recycling sites will remain in place for residents to use. These sites, where skips will remain for the recycling of glass, cans and paper, are listed below:

- Bradford on Avon – Sainsburys
- Calne – Pippin Car Park
- Chippenham – Sainsburys
- Chippenham – Morrisons
- Corsham – Car Park
- Devizes – Morrisons
- Malmesbury – Station Yard Car Park
- Melksham – Sainsburys
- Warminster – Morrisons
- Royal Wootton Bassett – Borough fields
- Salisbury – Waitrose
- Tidworth – Station Car Park
- Tisbury – Car Park

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WC Information Item

Subject:

Public Health & Wellbeing Grant

Summary of announcement:

Wiltshire Public Health has established a fund to support public health and wellbeing for people in Wiltshire. Administered by the Community Foundation the fund is designed for projects which seek to support the Council's objective of building healthy and resilient communities, by bringing communities together to make a positive difference to peoples' health.

The aim of these grants is to enable community-based and other small groups to initiate or develop projects and activities which offer new or innovative approaches in one or more of the following areas:

- Reducing childhood obesity or helping adults to adopt healthier lifestyles
- Helping to combat loneliness, isolation and other factors which contribute to poor mental health
- Supporting older people to have more active and fulfilling lives
- Promoting the use of community green spaces, assets and infrastructure for exercise and wellbeing
- Reducing drug and alcohol abuse

Groups must be able to demonstrate a clear link to improved mental or physical health outcomes that will result from their project. Full information is available at <http://www.wscf.org.uk/grants-communityfoundationgrant-publichealthgrants.asp>

Funding is available for one year only, and the maximum grant will be £4,000. You may apply for the full amount of your project and match funding is not required.

All applicants must meet the basic eligibility criteria for these grants as follows:

- Your annual income must not exceed £50,000
- You must not be currently in receipt of core funding from Wiltshire Council
- You must not be a branch of a national charity
- You must be a constituted voluntary organisation or a registered charity
- You must be a local organisation based in Wiltshire and have a local management structure
- The Project you want to deliver must take place in Wiltshire
- You must not hold more than 12 months running costs as free reserves
- No more than one application for funding may be submitted within a single financial year

Please complete the Expression of Interest on the link below:

<https://www.surveymonkey.com/s/Expression-of-Interest-Groups2>

CLOSING DATE FOR EXPRESSIONS OF INTEREST: 5th June 2014

CLOSING DATE FOR APPLICATIONS: 19th June 2014

PANEL DATE FOR DECISIONS: 17th July 2014

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New operating model for community youth activities

Tuesday 17 June 2014

Laura Mayes - Cabinet Member for Children's Services
Richard Gamble – Portfolio Holder Schools, Skills and Youth
Carolyn Godfrey – Corporate Director
James Fortune – Lead Commissioner
Mal Munday – Head of Service Early Intervention, Youth and Prevention
Steve Milton – Head of Community Governance

Agenda

1. Background
2. Vision
3. Cabinet decision and the community-led model
4. Governance arrangements
5. Making it happen
6. Next steps
7. Q & A

1. Background – the journey so far...

Drivers for change

- The service is changing to reflect young people's modern lives
- There has been duplication of activities in some areas (council, voluntary, community and commercial youth activities)
- Campus programme provides new opportunities
- Continuing need to support those who are vulnerable

Decision-making process

- 10-week, wide-ranging consultation launched in February
- New operating model agreed by cabinet on 15 May

2. Vision (1)

“We want youth activities to reflect what young people want and need in each local area. A one-size-fits-all approach is simply not Wiltshire’s way and we’re looking forward to supporting communities in providing the county’s young people with exciting and interesting activities that reflect the individual needs of each community area.”

Laura Mayes, Cabinet Member with responsibility for Children’s Services.

Vision (2)

The **aims** behind the community-led youth activities model:

- Ensuring as many young people as possible are able to access community activities
- Making the most of the opportunities the campus programme will provide
- Empowering communities – particularly young people – to influence and shape services so they meet local need
- Providing value for taxpayers

3. Cabinet decision and the community-led model

On 15 May, cabinet agreed to...

- adopt the key principles for a new operating model;
- authorise implementation of the community-led model for youth activities to increase the opportunities for young people's involvement and engagement;
- maximise the amount of funding available to community area boards and local coordination;
- delegate authority to Laura Mayes, Cabinet Member for Children's Services and senior officers to develop and implement the new operating model

Key features of the community-led model

- Community-led youth offer
- Local Youth Networks (LYNs)
- Focus on safeguarding and targeted youth support
- Promotion of the overall youth offer
- Stronger focus on accountability and impact

Community-led youth offer

Current delivery	Future delivery	Impact
Youth work team – centre and street based youth work across 24 sites	Trained Community Youth Officers with focus on community working and capacity building	Wider range of youth activities
Bridging projects	Communities enabled to design and develop a unique local youth offer tailored to needs (toolkit to help you)	Better participation and engagement
Duke of Edinburgh Award scheme	Devolved funding	Enhanced voluntary and community sector provision
	Positive activities for young people with learning disabilities	Cost neutral Duke of Edinburgh Award Scheme
	Traded Duke of Edinburgh Award Scheme	

Local Youth Networks (LYNs)

Current delivery	Future delivery	Impact
<p>Youth Advisory Groups in each community area coordinated by youth workers</p>	<p>Local Youth Networks established as sub groups of area boards</p> <p>Bringing key partners together including young people to shape and coordinate a local youth offer – advising area boards</p> <p>Annual Wiltshire Youth Network to celebrate achievements and share good practice</p>	<p>Greater voice and influence for young people and communities</p> <p>Better coordination, stronger partnerships and improved value for money</p>

Focus on safeguarding and targeted youth support

Current delivery	Future delivery	Impact
<p>Some evidence of youth workers providing targeted youth support to some vulnerable young people</p>	<p>Targeted youth support scaled up with highly skilled workers (youth support worker) helping young people at risk build resilience and achieve positive outcomes</p> <p>Decommission The Line and signpost to national services e.g. ChildLine</p> <p>Quality mark scheme for community providers of youth activities</p>	<p>Safety net and safeguarding for the most vulnerable young people</p> <p>Voluntary and community sector better supported to provide safe environments and meet young people's needs</p>

Promotion of the overall youth offer

Current delivery	Future delivery	Impact
<p>The council runs Sparksite – a website and radio station which provides information to young people about the overall youth offer</p>	<p>Local Youth Networks to help promote the youth offer in their communities</p> <p>Initial community mapping exercise undertaken</p> <p>Sparksite to be reviewed</p>	<p>Young people know what is available, increasing their participation and involvement</p>

Stronger focus on accountability and impact

Current delivery	Future delivery	Impact
Some monitoring of outcomes in place	<p>Early help dataset to monitor outcomes and impact of Early Intervention, Youth and Prevention Services</p> <p>Guidance for area boards and a quality assurance framework developed to help ensure efficient and effective youth activities across all providers</p>	<p>Improved impact, outcomes and value for money through effective and efficient services</p> <p>Public Sector Equality Duties are met</p>

Community-led operating model



The Area Board allocation will be for revenue purposes only and will be strictly ring fenced for youth activities

Your Community Youth Officer (CYO)

- Attached to each community area
- ‘Go to person’ for youth issues and signposting young people
- Accountable to the community through the area board and take forward locally agreed priorities
- Focus on community working / capacity building – VCS support
- Facilitating engagement with young people and local youth provision
- Providing professional advice and support to LYNs
- Initiate and support local projects
- Work alongside the community area manager / community engagement officer in a new local management arrangement

Financial implications (1)

Options:

1. **Current** (Total population 80%; Deprivation 10%; Sparsity 10% [total population / area])
2. **Variation of current based on youth population** (Youth population 80%; Deprivation 10%; Sparsity 10% [total population / area])
3. **Just youth** population

Financial Implications (2)

- *How does it compare?*

Area Board	Youth Population	Total Population	Difference
AMESBURY	7.00%	6.98%	0.02%
BRADFORD ON AVON	3.34%	3.81%	-0.47%
CALNE	5.60%	4.93%	0.68%
CHIPPENHAM	10.21%	9.63%	0.58%
CORSHAM	4.23%	4.39%	-0.16%
DEVIZES	7.14%	6.81%	0.33%
MALMESBURY	3.70%	4.13%	-0.43%
MARLBOROUGH	5.25%	3.81%	1.43%
MELKSHAM	6.10%	6.02%	0.08%
PEWSEY	2.57%	2.96%	-0.39%
ROYAL WOOTTON BASSETT & CRICKLADE	8.20%	6.10%	2.09%
SALISBURY	6.12%	8.85%	-2.73%
SOUTHERN WILTSHIRE	4.35%	4.64%	-0.29%
SOUTH WEST WILTSHIRE	4.07%	4.68%	-0.61%
TIDWORTH	4.06%	4.08%	-0.03%
TROWBRIDGE	8.98%	8.84%	0.13%
WARMINSTER	4.98%	5.19%	-0.21%
WESTBURY	4.13%	4.16%	-0.03%

Operational estate

Current

- 24 buildings across the county used to deliver current model
- Many used by VCS groups mainly on a sessional basis
- Full council budget amendment identified £125k of savings from these buildings to support the new model
- Youth work and on site management of lettings will cease when the staff restructure concludes by end Sept 2014
- To the end Sept 2014 the buildings will remain open under current arrangements
- Costs of using the buildings beyond end Sept 2014 are being collated

Transitional

- Senior officer team are assessing sites on an individual basis to understand users and costs
- From 1 Oct 2014 most buildings currently used to deliver youth work will close
- There will be exceptions where buildings are required for the council's on-going operations
- Any other potential exceptions will be identified over the coming months and a site by site position established
- Area boards may choose to support some users from local funding allocations

Future

- Understand space requirements for the community-led model
- Link requirements to the campus programme

Bridging Projects

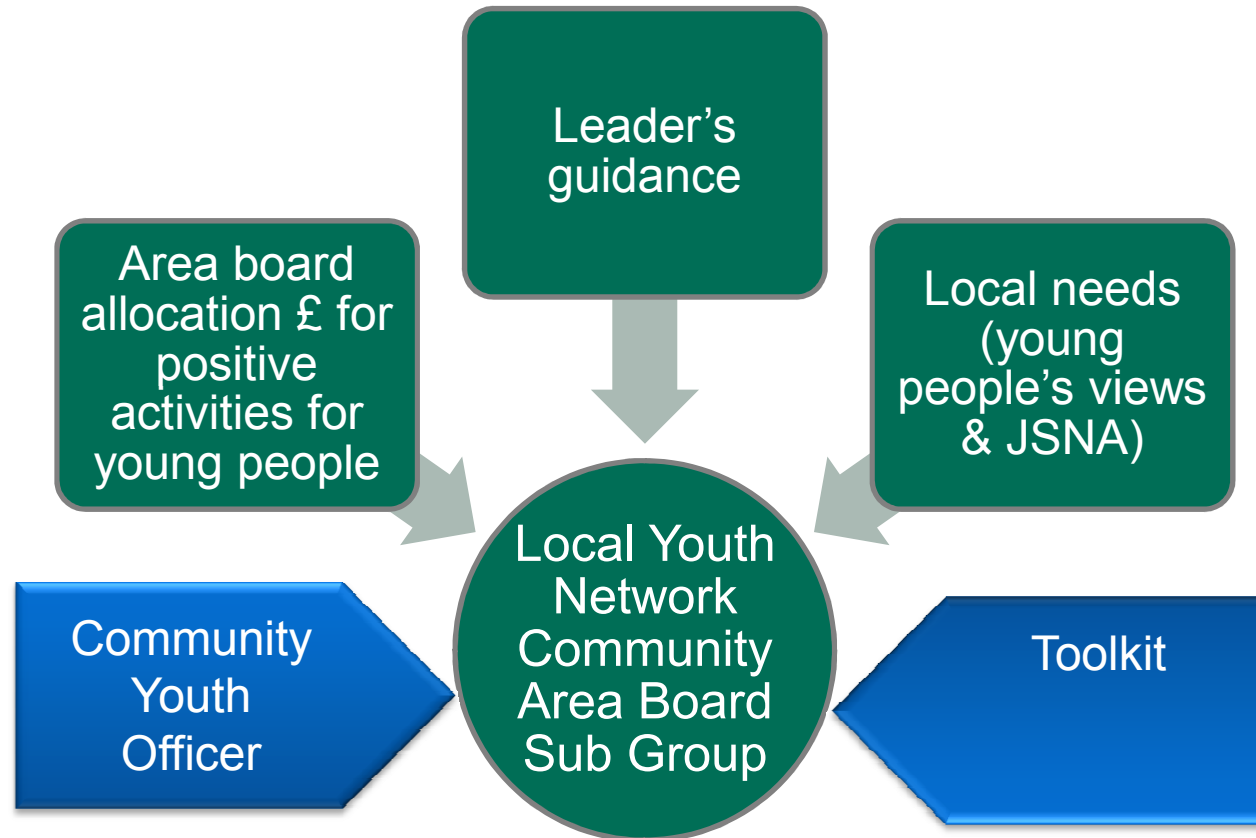
- Currently support young people with disabilities to engage in youth activities in Chippenham, Devizes, Durrington, Malmesbury, Marlborough, Pewsey, Salisbury, Tisbury, Trowbridge and Warminster
- Positive activities for young people with disabilities will continue to be provided – priority from the consultation
- A commissioning led approach is being explored
- We are working closely with Wiltshire Parent Carer Council on these changes – www.wiltshireparentcarercouncil.co.uk

4. Governance arrangements (1)

Delegation of powers will be framed by guidance from the Leader of the Council, relating to:

- The management of delegated budgets
- The establishment and involvement of LYNs in budget decision making, including terms of reference
- The use of participatory budgeting approaches, to include taking into account the views of young people and relevant stakeholders
- The Public Sector Equalities Duties and safeguarding
- Training and development for members and officers
- Taking into account the local JSNA

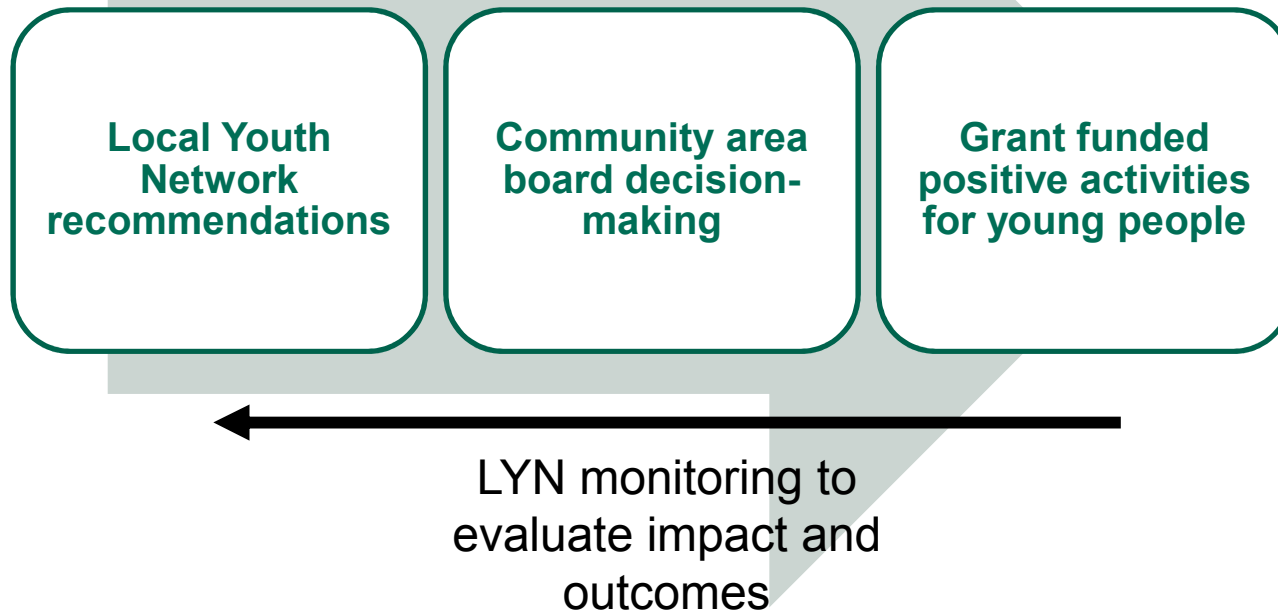
Governance arrangements (2)



Local Youth Networks (LYNs)

- Youth Advisory Groups to evolve into LYNs but local determination
- Bringing together a range of local partners and existing youth groups – schools, police, fire and rescue, health, voluntary and community sector organisations
- Engaging and involving young people in decision making
- Come together through a Wiltshire Youth Network to celebrate achievements, hold county wide events and share best practice
- Involved in setting priorities, making recommendations to area boards, strengthening partnerships, monitoring impact and outcomes of local youth activity provision
- Initiate and facilitate local projects
- Report to, be represented on and be accountable to the area board

Governance arrangements (3)



5. Making It Happen

- *'Youth Activities Toolkit'*

Step by step guide	Community mapping results	Key local contacts
JSNA	Quality mark scheme	Model provider funding agreements
Monitoring and evaluation resources	VCS infrastructure support opportunities	? Anything we have missed ?

6. Next steps

Redeployment interviews (CYO and YSW roles)	10 – 24 July 2014
New arrangements in place	1 October 2014
Apprenticeships scheme work design and selection	Oct – Mar 2015



Working together on the next steps

- Review your local Joint Strategic Needs Assessment
- Talk to your young people and community and identify the activities needed in your local area
- Identify and engage key partners (including VCS) to establish a Local Youth Network and discuss findings
- Consider where activities could take place
- Agree local priorities and commission activity



Next area board briefing

- Aldbourne Youth Council
- Community First Youth Action Wiltshire
- Youth Adventure Trust
- Community Foundation for Wiltshire

**Crime and Community Safety Briefing Paper
Salisbury Community Area Board
16th July 2014**



1. Neighbourhood Policing

Team Sgt: PS Richard Goodman

City Centre

Beat Manager – PC Dave Ballard

PCSO – Shellie Norton

PCSO – Lucy Stonestreet

PCSO – Hannah Milburn

Friary & Southampton Rd

Beat Manager – PC Mike Parrott

PCSO – vacant

Team Sgt: PS Dave Whitby
Castle Rd & Bishopdown
 Beat Manager – PC Simon Davies
 PCSO - Nicola Clark

Bemerton Heath
 Beat Manager – PC Juliet Cox
 PCSO – vacant
 PCSO – Gemma McIndoe

St Paul's & Churchfields
 Beat Manager – PC Emma Higgins
 PCSO – Stephanie Biggs

Harnham
 Beat Manager – PC Fritz Macaulay
 PCSO – Simon Ward

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Performance and Other Local Issues

The last month has clearly been a very busy one for local policing at Salisbury. The move to Bourne Hill is now fully complete. Officers and staff are now working in a very modern environment in the Centre of the City. The enquiry office is now open and fully operational. Clearly there are a small number of changes to the services offered, namely around the registration of sex offenders which will not take place at Bourne Hill and clearly with the closure of custody, there will be no business related to the custody environment. However, all other business undertaken by the Wilton Road enquiry office will be done at Bourne Hill.

Our performance remains strong with and overall reduction in crime on last year. We are clearly concentrating on dwelling burglaries and in particular ensuring our security advice gets out to the public, particularly with the recent hot weather we've been having.

Vehicle crime figures are particularly pleasing with a 24% reduction and an increase in detections. We recently undertook a warrant which resulted in 4 people, that we believe are heavily involved in vehicle crime, being remanded in custody. I'm therefore very hopeful of a continued reduction in this area.

CRIME & DETECTIONS compared to previous year

ES Salisbury NPT	Crime				Detections*	
	12 Months to May 2013	12 Months to May 2014	Volume Change	% Change	12 Months to May 2013	12 Months to May 2014
Victim Based Crime	2795	2523	-272	-9.7%	29%	31%
Domestic Burglary	54	63	+9	+16.7%	31%	22%
Non Domestic Burglary	220	197	-23	-10.5%	9%	13%
Vehicle Crime	271	205	-66	-24.4%	4%	12%
Criminal Damage & Arson	649	525	-124	-19.1%	24%	27%
Violence Against The Person	533	584	+51	+9.6%	49%	45%
ASB Incidents (YTD)	2283	1716	-567	-24.8%		
* Detections include both Sanction Detections and Local Resolutions						

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David Minty
Inspector
Salisbury & Southern Wiltshire Community Areas

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Wiltshire Council Section 106 – Parish Funds Report

Area Board – Salisbury

Parishes selected in this report

Salisbury

Ms C Titcombe

Ctitcombe@salisburycitycouncil.gov.uk

Development Location	Clause Ref	Type	Tx Type	Amount	Scheme	Expires
<i>Parish Statement for Salisbury</i>						
SALISBURY Queen Alexandra Road 45 Land Rear of	PN/2007/10-A	Off Site Contribution	Receipt	£1,978.09		05/01/2016
SALISBURY Cranebridge Road THE INFIRMARY SITE Land at	S/1994/1488-B	Off Site Contribution	Receipt	£5,276.26		01/01/2050
SALISBURY Odstock Road Site Between Downton Road and	S/1995/1302-B	Off Site (Adult)	Receipt	£59,055.00		13/06/2015
SALISBURY Odstock Road Site Between Downton Road and	S/1995/1302-B	Off Site (Adult)	Accrual	£59,055.00	SC90222	13/06/2015
SALISBURY Odstock Road Site Between Downton Road and	S/1995/1302-C	Off Site (Adult)	Accrual	£80,658.61	SC90002	13/06/2015
SALISBURY Odstock Road Site Between Downton Road and	S/1995/1302-C	Off Site (Adult)	Payment	£100.00		13/06/2015
SALISBURY Odstock Road Site Between Downton Road and	S/1995/1302-C	Off Site (Adult)	Payment	£1,644.00		13/06/2015
SALISBURY Odstock Road Site Between Downton Road and	S/1995/1302-C	Off Site (Adult)	Accrual	£328.80	SC90002	13/06/2015
SALISBURY Odstock Road Site Between Downton Road and	S/1995/1302-C	Off Site (Adult)	Payment	£2,820.59		13/06/2015
SALISBURY Odstock Road Site Between Downton Road and	S/1995/1302-C	Off Site (Adult)	Receipt	£85,552.00		13/06/2015
SALISBURY Downton Road Land at Rowbarrow and	S/2005/0980-A	Off Site Contribution	Receipt	£409.00		16/07/2016
SALISBURY Downton Road Land at Rowbarrow and	S/2005/0980-A	Off Site Contribution	Accrual	£71,000.00	SC90002	16/07/2016
SALISBURY Downton Road Land at Rowbarrow and	S/2005/0980-A	Off Site Contribution	Accrual	£409.00	SC90002	16/07/2016
SALISBURY Downton Road Land at Rowbarrow and	S/2005/0980-A	Off Site Contribution	Receipt	£71,000.00		16/07/2016
SALISBURY Tollgate Road The Seat Dealership	S/2007/0430-A	Off Site Contribution	Receipt	£29,136.00		19/12/2015
SALISBURY Harnham Watersmeet Road 2	S/2007/0559-A	Off Site (Adult)	Receipt	£799.56		08/09/2014
SALISBURY Harnham Watersmeet Road 2	S/2007/0559-A	Off Site (Adult)	Accrual	£433.41	SC90222	08/09/2014
SALISBURY Harnham Watersmeet Road 2	S/2007/0559-A	Off Site (Adult)	Payment	£366.15	SC90149	08/09/2014
SALISBURY Harnham Watersmeet Road 2	S/2007/0559-B	Off Site (Child)	Receipt	£455.74		08/09/2014
SALISBURY Harnham Watersmeet Road 2	S/2007/0559-B	Off Site (Child)	Payment	£455.74	SC90149	08/09/2014

Development Location		Clause Ref	Type	Tx Type	Amount	Scheme	Expires
SALISBURY	Middleton Road 15 - 17	S/2007/1671-A	Off Site (Adult)	Receipt	£9,741.63		11/11/2015
SALISBURY	Middleton Road 15 - 17	S/2007/1671-A	Off Site (Adult)	Accrual	-£1,122.27	SC90222	11/11/2015
SALISBURY	Middleton Road 15 - 17	S/2007/1671-A	Off Site (Adult)	Accrual	-£8,619.36	SC90230	11/11/2015
SALISBURY	BEMERTON HEATH Woodside Road CONQUERED MOON PUBLIC HOUS	S/2007/1785-A	Off Site Contribution	Receipt	£20,000.00		28/04/2014
SALISBURY	Endless Street 34	S/2008/0714-A	Off Site Contribution	Receipt	£794.85		23/03/2015
SALISBURY	Endless Street 34	S/2008/0714-A	Off Site Contribution	Accrual	-£794.85	SC90222	23/03/2015
SALISBURY	St Ann Street VALE HOUSE SURGERY	S/2008/0740-A	Off Site (Child)	Payment	-£905.90	SC90149	01/02/2017
SALISBURY	St Ann Street VALE HOUSE SURGERY	S/2008/0740-A	Off Site (Child)	Receipt	£905.90		01/02/2017
SALISBURY	St Ann Street VALE HOUSE SURGERY	S/2008/0740-B	Off Site (Adult)	Receipt	£1,192.79		01/02/2017
SALISBURY	St Ann Street VALE HOUSE SURGERY	S/2008/0740-B	Off Site (Adult)	Accrual	-£1,192.79	SC90230	01/02/2017
SALISBURY	Bouverie Avenue 63	S/2009/0469-A	Off Site (Adult)	Receipt	£50.00		01/07/2015
SALISBURY	Bouverie Avenue 63	S/2009/0469-A	Off Site (Adult)	Payment	-£1,227.40	SC90149	01/07/2015
SALISBURY	Bouverie Avenue 63	S/2009/0469-A	Off Site (Adult)	Receipt	£1,227.40		01/07/2015
SALISBURY	Bouverie Avenue 63	S/2009/0469-B	Off Site (Child)	Receipt	£958.05		01/07/2015
SALISBURY	Bouverie Avenue 63	S/2009/0469-B	Off Site (Child)	Accrual	-£958.05	SC90222	01/07/2015
SALISBURY	86-92 Brown Street	S/2009/0740-A	Off Site Contribution	Receipt	£7,710.00		17/09/2017
SALISBURY	Queen Alexandra Road 123	S/2009/0958	Off Site Contribution	Receipt	£1,329.00		05/03/2017
SALISBURY	Queen Alexandra Road 123	S/2009/0958	Off Site Contribution	Accrual	-£750.00	SC90270	05/03/2017
SALISBURY	Downton Road Land at Rowbarrow and	S/2009/1541-D	Off Site (Child)	Receipt	£67,800.00		28/09/2015
SALISBURY	Downton Road Land at Rowbarrow and	S/2009/1541-D	Off Site (Child)	Receipt	£5,494.65		28/09/2015
SALISBURY	Downton Road Land at Rowbarrow and	S/2009/1541-D	Off Site (Child)	Accrual	-£32,636.42	SC90222	28/09/2015
SALISBURY	Endless Street 16 Lodgers House	S/2009/1935-A	Off Site (Adult)	Receipt	£1,612.00		22/05/2016
SALISBURY	Wilton Road 177- 179	S/2010/0118-A	Off Site (Adult)	Receipt	£806.00		12/07/2016
SALISBURY	Devizes Road 63 Moose Hall	S/2010/0424-A	Off Site Contribution	Receipt	£4,836.00		28/03/2017
SALISBURY	Crane Street 95	S/2010/0956	Off Site Contribution	Receipt	£1,266.00		18/01/2017
Salisbury	Orchard Road 7	S/2010/1158	Off Site Contribution	Receipt	£806.00		01/05/2018
SALISBURY	74A - 76 Castle Road	S/2010/1265	Off Site Contribution	Receipt	£17,438.97		04/02/2019
Salisbury	Kent Road 24 Plot Adjacent To	S/2010/1461	Off Site Contribution	Receipt	£2,532.00		01/03/2017
SALISBURY	Marlborough Road 7	S/2010/1878	Off Site Contribution	Receipt	£1,266.00		03/01/2017
SALISBURY	Fisherton Street 159-161 & 169	S/2011/0046-A	Off Site Contribution	Receipt	£17,410.82		20/10/2018
SALISBURY	Milford Street 76	S/2011/0241	Off Site Contribution	Receipt	£2,129.00		01/02/2017

Development Location	Clause Ref	Type	Tx Type	Amount	Scheme	Expires
SALISBURY Western Way 45	S/2011/0303-A	Off Site Contribution	Receipt	£806.00		12/02/2017
SALISBURY Marina Road Ol Nor	S/2011/0314	Off Site Contribution	Receipt	£1,266.00		07/10/2017
SALISBURY Fisherton Street 120 Land at	S/2011/0338-A	Off Site Contribution	Receipt	£1,726.00		20/03/2017
SALISBURY York Road 35	S/2011/0642-A	Off Site Contribution	Receipt	£2,418.00		05/03/2017
SALISBURY Wilton Road 111	S/2011/0831-A	Off Site Contribution	Receipt	£806.00		12/02/2017
SALISBURY Estcourt Road 77B	S/2011/1019-A	Off Site Contribution	Receipt	£2,129.00		27/08/2017
SALISBURY Rollestone Street 40	S/2011/1084	Off Site Contribution	Receipt	£1,266.00		01/05/2018
SALISBURY St Edmunds Church Street 28	S/2011/1106	Off Site Contribution	Receipt	£7,710.00		06/08/2017
SALISBURY Wilton Road 183	S/2011/1614-A	Off Site Contribution	Receipt	£1,612.00		08/05/2017
SALSIBURY Christie Miller Road 3	S/2012/0212	Off Site Contribution	Receipt	£1,011.55		11/11/2017
SALSIBURY Christie Miller Road 3	S/2012/0212	Off Site Contribution	Receipt	£1,117.45		11/11/2017
SALISBURY Sunnyhill Road Butt of Ale	S/2012/0826	Off Site Contribution	Receipt	£8,518.65		30/10/2018
SALISBURY Bedwin Street 22	S/2012/1261-A	Off Site Contribution	Receipt	£2,129.00		20/05/2018
SALISBURY Highbury Avenue Former Highbury and Fisherton Manor School Sites	S/2012/1282 - A	Off Site (Adult)	Receipt	£57,968.83		04/12/2018
SALISBURY Highbury Avenue Former Highbury and Fisherton Manor School Sites	S/2012/1282 - A	Off Site (Adult)	Receipt	-£3.00		04/12/2018
SALISBURY The Beeches 6	S/2012/1375	Off Site Contribution	Receipt	£846.30		11/02/2019
SALISBURY Milford Street 65	S/2012/1526	Off Site Contribution	Receipt	£3,868.20		14/08/2018
SALISBURY Milford Street 65	S/2012/1526	Off Site Contribution	Receipt	-£184.20		14/08/2018
SALISBURY Endless Street 37	S/2012/1625	Off Site Contribution	Receipt	£3,338.00		14/08/2018
SALISBURY Bedwin Street 44, 46, 48, 50	S/2012/1654	Off Site Contribution	Receipt	£18,789.75		10/10/2018
SALISBURY Netherhampton Road 137	S/2012/1743	Off Site Contribution	Receipt	£1,266.00		26/11/2018
SALISBURY Castle Street 38 Kudos Ltd	S/2013/0409	Off Site Contribution	Receipt	£5,064.00		26/11/2018
			<i>Net Total</i>	£278,959.90		
			<i>Report Total</i>	£278,959.90		

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Wiltshire Council

Licensing Committee

2 June 2014

Cumulative Impact Area - Salisbury

Summary

To provide information following the recent Cumulative impact area survey carried for the Salisbury area and to consider the adoption of a special licensing policy.

Proposal(s)

It is recommended:

That a special policy relating to Cumulative impact in part of Salisbury town centre, as shown on Map 4 on page 6 of the Appendix be approved and recommended for adoption by the Council.

Reason for Proposal

At its meeting on 2 September 2013 the Licensing Committee resolved that "Further analysis of the available data and evidence in support of the adoption of a Special Policy for the Milford Street area of Salisbury needs to be carried out and a consultation process completed with all interested parties over a twelve week period".

Maggie Rae
Corporate Director

Cumulative Impact Area – Salisbury

Purpose of Report

1. To provide analysis of the results of the public consultation carried out between 27 January and 20 April 2014 on a possible cumulative impact area for Salisbury Town centre as defined by the Purple Flag area and as set out in the needs assessment paper attached as Appendix 1 to this report.
2. To recommend that the Licensing Committee consider the findings contained within the attached needs paper.
3. It is recommended that the Licensing Committee agree to adopt a special policy for Salisbury town centre for the reduced area as outlined on map 4 on page 6 of the Appendix to this report.
4. To inform the Licensing Committee that at its meeting in September 2014, the committee will be required to consider recommending the finalised Statement of Licensing Policy to Full Council for consideration. This will include any recommendation adopted today.

Relevance to the Council's Business Plan

The statement of Licensing Policy and any special Policy links to the council's business plan through:

5. "People in Wiltshire working together to solve problems locally and participate in decisions that affect them".

"People are protected from harm as possible and feel safe"

Main Considerations for the Council

6. It is a statutory requirement that the Statement of Licensing Policy must be approved by Council as this is not a function that can be delegated to the Licensing Committee. Any adoption of a special policy in relation to identified Cumulative Impact Areas will form an appendix to the main Statement of Licensing Policy.

Background

7. Wiltshire Council is the Licensing Authority, and is required to discharge its responsibilities under the Act with a view to promoting four licensing objectives, namely:

- The prevention of crime and disorder
- Public Safety
- The prevention of public nuisance, and
- The protection of children from harm

The Licensing Act 2003 was designed to be light touch legislation covering a number of “licensable activities”. Such activities are defined within the Act and broadly relate to the sale of alcohol, provision of regulated entertainment and provision of late night refreshment. There are close links to Wiltshire Alcohol strategy.

8. The cumulative impact of licensed premises on the promotion of the licensing objectives is a proper matter for a licensing authority to consider in developing its licensing policy statement.

9. A cumulative impact policy creates a rebuttable presumption that any new application for a premises licence or major variation of such a licence within a specified area, likely to add to the existing cumulative impact, will be refused.

10. Licensed premises provide a key role as an employer, in hospitality, retail and, tourism in Salisbury. If the proposed Cumulative Impact Policy is adopted, it will play an essential role in establishing that only such premises that are able to demonstrate that they shall not add to existing cumulative impact shall be licensed in the special policy area, which will contribute positively to the economy of the area.

11. There should be an evidential basis for the decision to include a special policy within the statement of licensing policy.

Responses to the Consultation

12. In total 82 responses were received during the consultation period. No responses were received out of time.

13. The majority 66 of respondents were members of the public.

14. There were 2 responses from the licensed trade.

15. Other respondents were from Councillors 3, local businesses 4, Town/Parish councils 2 and agencies 3.

Conclusion

16. Pages 2 to 3 of Appendix 1, contains details of the actual responses to the consultation.
17. Page 4 contains the Police data in relation to the proposed Cumulative Impact area in the Salisbury.
18. In considering all the information available and the results of the consultations process, officers consider that it would be reasonable to adopt a cumulative impact area for Salisbury, but that the area to be covered should be smaller than that originally considered. The evidence suggests that an area such as that set out on map 4 on Page 5 of the Appendix 1 would be appropriate.

Safeguarding Implications

19. One of the key objectives of, the Licensing Act 2003 is 'The Protection of Children from Harm'. Wiltshire Council's Child Protection Team, are a Responsible Authority under the Licensing Act 2003. In this capacity they are required to ensure that decisions about licensing are taken with due regard to the need to safeguard and promote the welfare of children.

Public Health Implications

20. The inclusion of the health service as a responsible authority under the Licensing Act 2003, which occurred in 2012, enables health bodies to have a say in alcohol licensing. The Licensing and Public Health teams work together within the council to ensure that the health impacts of alcohol licensing are considered.

Environmental and Climate Change Considerations

21. There is minimal environmental impact of these proposals. Successful application of the licensing functions should reduce the impact of licensable activities on local communities i.e. noise and public disorder

Equalities Impact of the Proposal

22. The impact of these proposals is assessed as 'low' against the Council statutory responsibilities. There are potential implications with respect to human rights.

Risk Assessment

23. Licensing is a statutory undertaking.

Risks that may arise if the proposed decision is taken and actions that will be taken to manage these risks

24. There are no particular risks identified from any of the proposals.

Financial Implications

25. There are no additional financial implications arising from this report.

Legal Implications

26. As Licensing Authority, the Council is required to have a Statement of Licensing Policy, and to have regard to that Policy when exercising its licensing functions. If adopted, the cumulative impact policy for Salisbury will form part of the overall Statement. The Council will, therefore, be required to apply that policy when considering any new applications within the relevant area, unless there are good reasons in any particular case to depart from that policy.

Options Considered

27. That the Licensing Committee proposes the adoption of the special policy for Salisbury City centre as outlined on the attached map on page 1 of Appendix 1. (Original proposed area).
28. That the Licensing Committee proposes the adoption of the special policy for Salisbury City Centre as outlined on the attached map on page 4 of Appendix 1 (Reduced area).
29. Not to adopt the special policy at this time.

The Licensing Committee note that at its meeting in September 2014, the committee will be required to consider commending for approval the finalised Statement of Licensing Policy to Full Council which will include any recommendation made at the meeting on 2 June 2014.

Proposal

30. To adopt a cumulative impact policy for the reduced area within Salisbury city centre, as shown on map 4 at page 4 of the Appendix 1.

Maggie Rae
Corporate Director

Report Author: Linda Holland, Public Protection Team Leader – Licensing
linda.holland@wiltshire.gov.uk, 01249 706410 15th May 2014

Background Papers

- Licensing Act 2003
- Secretary of States 182 Guidance
- Police and Social Responsibilities Act 2011

Appendix

1. Cumulative Impact Area (Salisbury) Needs Paper
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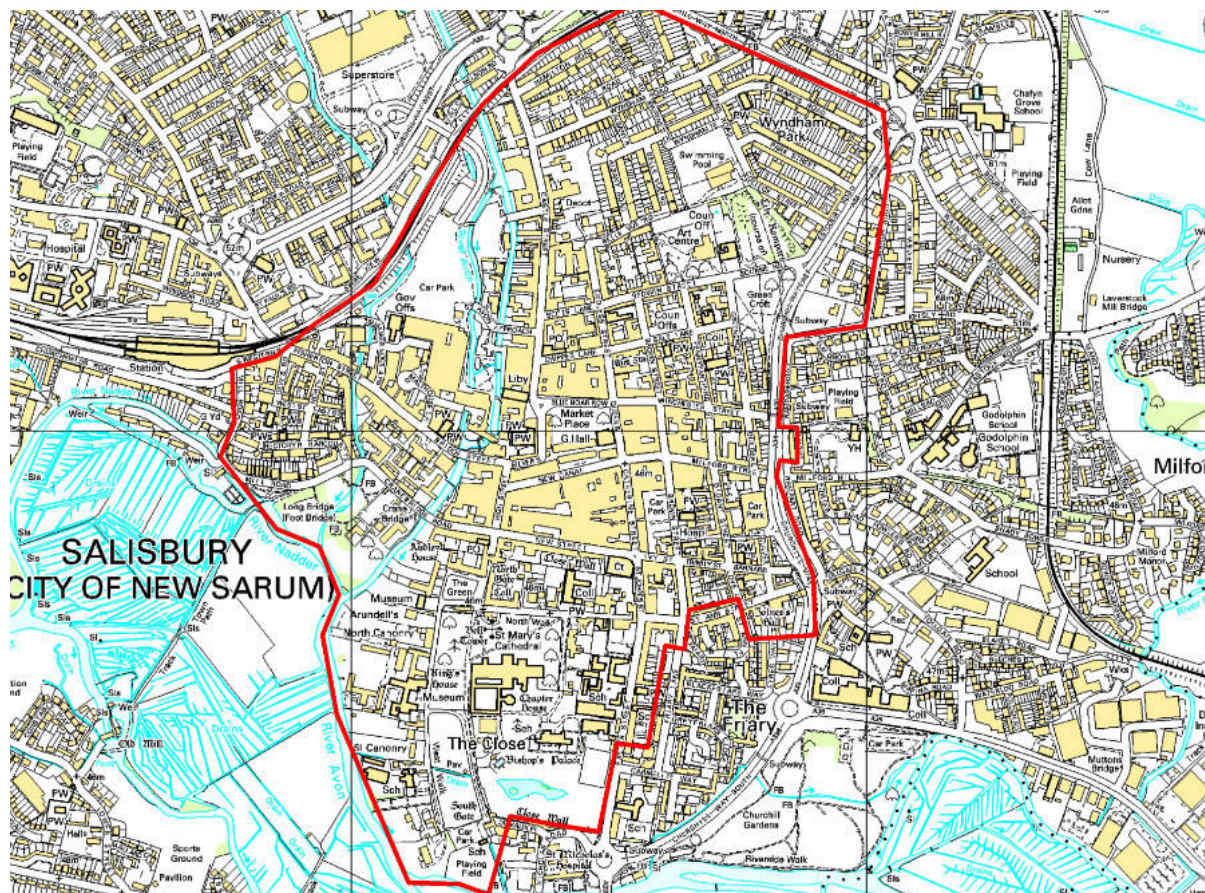
Appendix 1

Salisbury Cumulative Impact Area needs assessment paper

June 2014.

1.0 Introduction

The aim of this paper is to evaluate the need for implementing a Cumulative Impact Area (CIA) in Salisbury City Centre, within the proposed highlighted area, see map 1. Within this defined area there are a significant number of licensed premises that serve alcohol and late night refreshments.



Map 1 Proposed CIA

The adoption of a CIA will enable the Council to further control the number of premises granted licenses and any applications for new or varied licences must demonstrate how their premises will work to reduce issues associated with litter, noise and crime and disorder.

The methodology included within this paper will form the basis of a special CIA policy which could be used in other areas within Wiltshire if required.

2.0 Methodology

The approach for assessing the necessity of the CIA was twofold. The first part was a public survey asking people how they use Salisbury City Centre. This survey was available online and hard copies were made available at public access buildings. A press release was published to raise awareness and a members briefing was produced. Furthermore, a link to the online survey was sent to members, partner agencies and key meeting groups, including; Pubwatch, Neighbourhood Tasking Group, The Friary Interagency Group, Salisbury Community Area Partnership and the Purple Flag Steering Group. This was open for twelve weeks in line with the Wiltshire Compact from 27 January 2014 to 20 April 2014. A copy of the survey can be found attached as appendix A to this document.

The second part of the research was a desktop analysis of Wiltshire Police crime and ASB figures. A breakdown of crime groupings for Trowbridge and Chippenham was compared to Salisbury for the period April 2013 to March 2014.

3.0 Analysis of Results

3.1 Public consultation

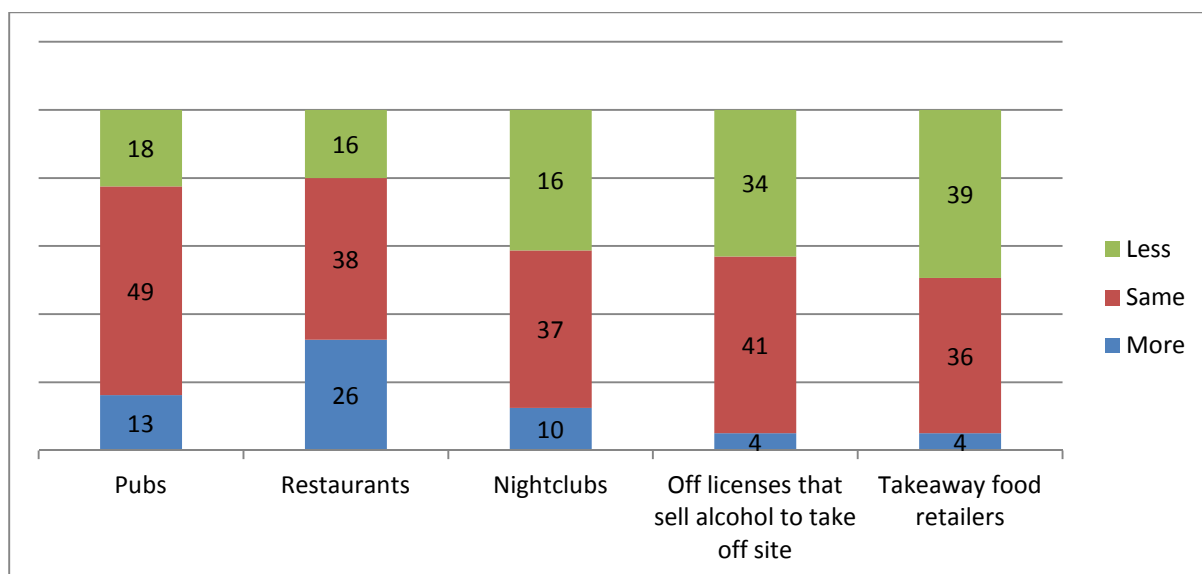
In total 82 responses were received, 66 (80%) were from members of the public, 2 (2%) from licensed trade, 3 (4%) from Councillors, 4 (5%) local businesses, 2 (2%) town and parish councils and 3(4%) from agencies. The respondent's age range was 35-65+ just 9 of the respondents were under 34 years old, 34 were female and 45 were male, the other 3 had not included their gender.

The survey asked what times they used licensed premises, of the 82 respondents:

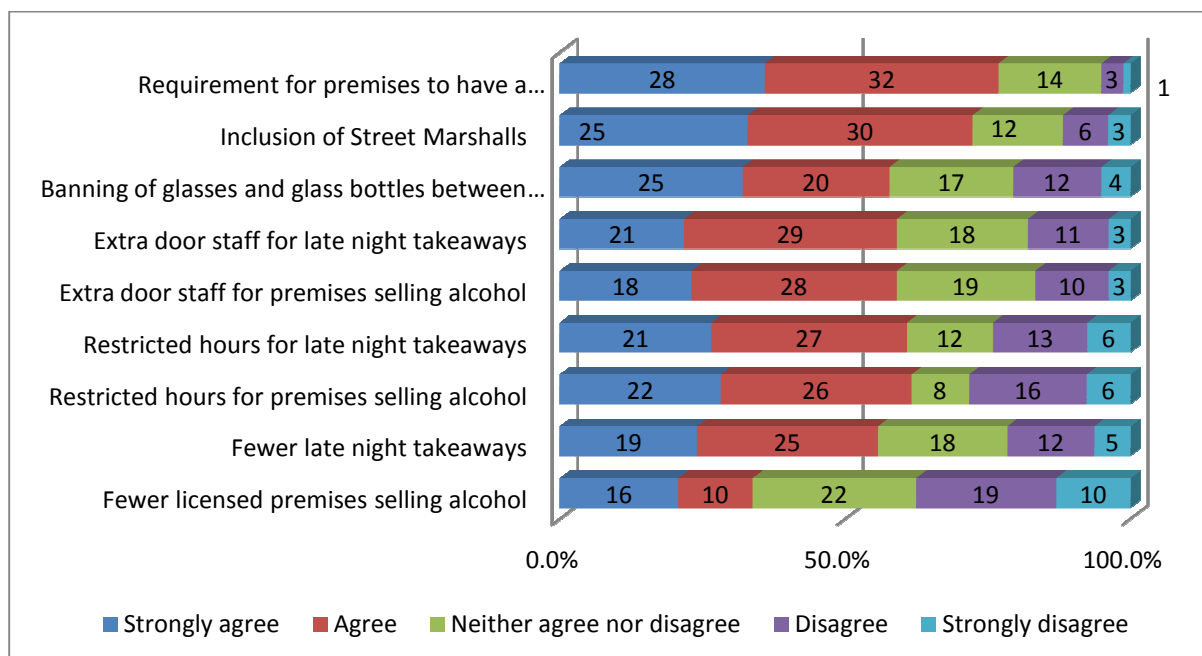
43 visited 0900hrs- 1700hrs
67 visited 1701hrs- 2200hrs
24 visited 2201hrs - 0300hrs

61(74%) respondents agreed that the licensing authority should implement a CIA. 53 (65%) felt the proposed area was suitable, 19 (23%) made comment to amend the area, of these 12 requested a larger area, 5 a smaller area and 2 for area changes. Only 6 (7%) respondents did not want the CIA implemented at all.

The graph below demonstrates the type of venues respondents wanted to see and whether or not they felt there should be more, less or that there were about the right number currently available in the area:



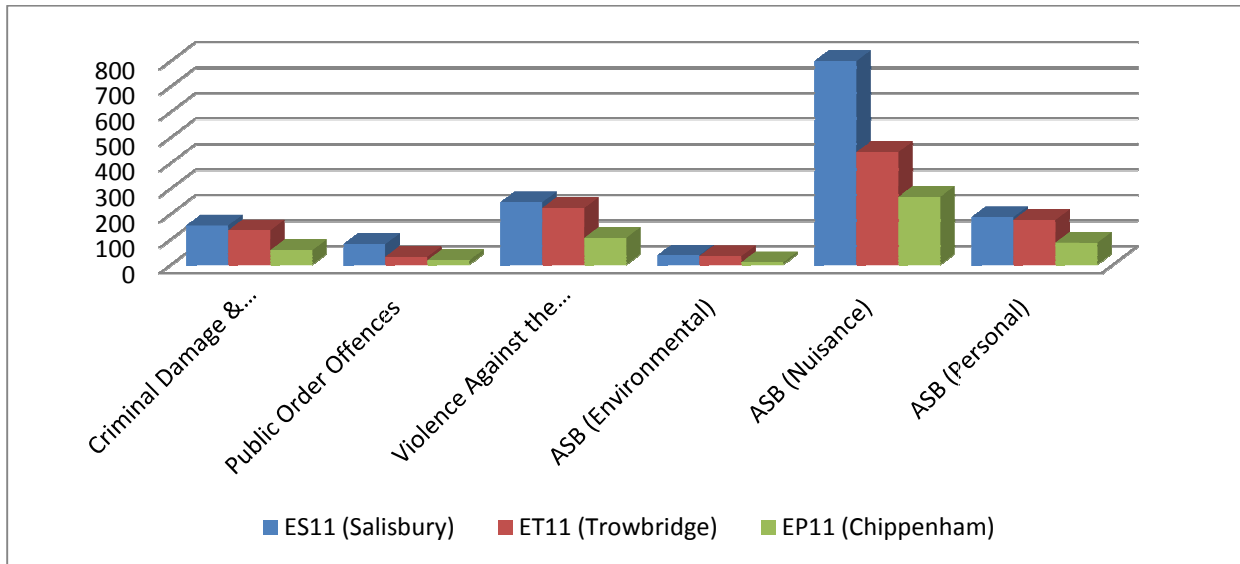
The next question aimed to ascertain which suggested conditions should be used if the CIA was introduced as part of the licensing process for new and varied applications; the following conditions and responses are collated in the chart below:



3.2 Police Data

The proposed CIA area in Salisbury is covered by the Wiltshire Police ES11 beat.

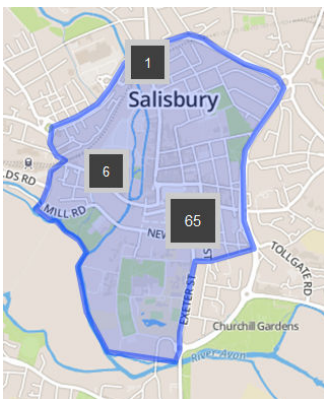
The analysis includes data from April 2013 – March 2014, the graph below demonstrates that Salisbury town has a higher proportion of crime and ASB compared with Trowbridge and Chippenham. A full breakdown is available in the graph below:



4.0 Discussion

Following the initial survey and desktop analysis further research was required to review the proposed CIA within the city centre. This was undertaken using March 2014 data from the police.uk website for both all crime types and further detailed data on anti-social behaviour (ASB) only.

The two maps demonstrate a consistent trend with the highest concentration of all crime and ASB within the city centre. Map 2 illustrates the total number of ASB incidents within the proposed CIA area and map 3 gives a more detailed street by street analysis.

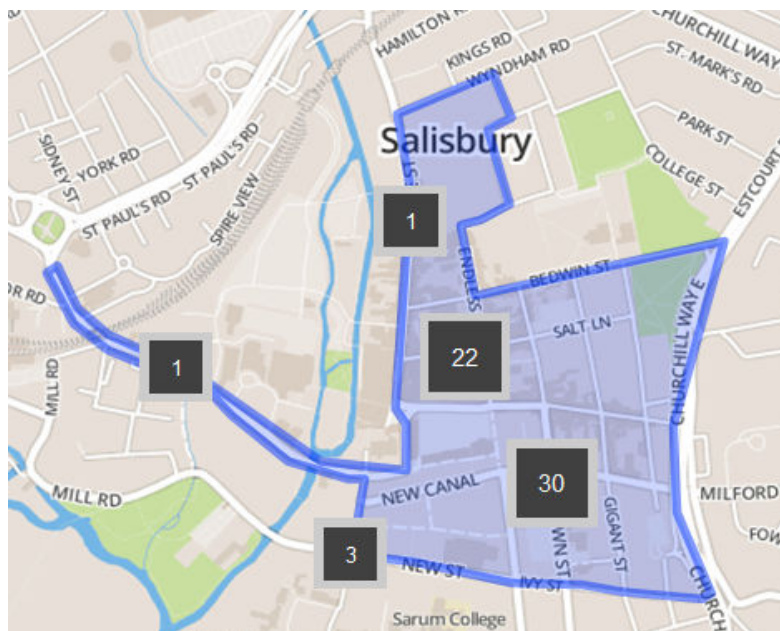


Map 2 All ASB in Salisbury March 2014



Map 3 All Crime in Salisbury City Centre for March 2014

Taking into account possible displacement, the data suggested a more proportionate reduced area should be considered, as outlined in map 4. This smaller proposed area includes only parts of Salisbury that have already been consulted on.



Map 4 Optional CIA area taking into account March 2014 ASB and possible displacement

5.0 Options

The committee are requested to consider the following options:

Option 1: Adopt the CIA for Salisbury city centre as outlined in map 1.

Option 2: Adopt the CIA for Salisbury city centre for a reduced area outlined in map 4.

Option 3: Not to adopt the CIA for Salisbury city centre at this time.

Based on the results of the consultation and the data from the police, we would recommend that committee consider adopting option 2 as this would support the findings that a CIA would be acceptable, but that a reduced area may be more beneficial.

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Salisbury Area Board Community Area Transport Group (CATG)

Date: Tuesday 17 June 2014

Time: 10.00am to 12.30pm

Venue: De La Wyle Meeting Room, Bourne Hill, Salisbury

Present: Councillor Brian Dalton (Chair), Councillor Bill Moss (WC), Councillors Robertson and Collier (SCC), Margaret Wilmott (SCCAP), Peter Durnan (COGS), Patricia Fagan (Elizabeth House), Graham Axtell, Steve Milton and Paul Shaddock (WC Officers). Apologies: Pam Rouquette, David Law.

Report to Salisbury Area Board

1. **Discussion and prioritisation of 20 mph speed limits**

A list of proposed schemes is attached. CATG was asked to prioritise the list and approve two schemes from the list for recommendation to the Area Board.

Agreed:

(1) That the following schemes be approved for further evaluation and implementation:

- a. Shady Bower Road, Milford Mill Road and Manor Farm Road
- b. Lower Road and Church Lane, Bemerton;

(2) that the following scheme be held on a reserve list:

- a. Upper St, Lower St, Middle Street in Harnham

2. **Schemes in progress**

The Area Highway Engineer, Paul Shaddock provided an update on the schemes in progress. A schedule of in progress schemes is attached. There were no new requests for consideration. The update report is attached for information only.

3. **Update on substantive scheme bids**

CATG noted the substantive highways schemes approved for submission (attached).

4. **CATG Budget**

CATG noted that there was currently £14,758 available for allocation during the remainder of the year.

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Salisbury Area Board: Community Transport Group

Schemes in progress

1. Coloured surface treatment & bollards : BP Garage, London Road (*Issue no. 2942*)

Assessment: A scheme similar to that introduced on the A36 Southampton Road at the entrance to the Esso garage would be possible at the entrance to the London Road BP garage and would address the concerns of cyclists using the shared use path running in front of it. If a scheme is introduced at the entrance to the London Road BP garage it may also be worth considering introducing a similar scheme on the shared use path running in front of the BP garage on Downton Road which would address similar concerns at this location.,

Progress: Considered by SAB 12/9/13 – Approved £5,000 for London Rd and Downton Rd. CATG considered on 18/10/13. A preliminary design has been discussed with the garages concerned. An update report was submitted to CATG 7/2/14 - confirmation had been sought from the Garage owners and that subject to this the scheme will be implemented as recommended, further progress to be reported at next CATG meeting. 17/06/2014 – final approval sought from one garage. Works scheduled subject to approval.

2. Dropped kerbs : The Oakbournes, Ash Crescent (*Issue no. 2950*)

Assessment: At the junction of the The Oakbournes and Ash Crescent on Hampton Park there are no dropped kerbs. Technically it would be possible to introduce a dropped kerb across the junction of The Oakbournes and Ash Crescent. The group needs to decide where exactly the dropped to be located - either straight across the junction or slightly set back from the junction (as per Oldfield Road and Poplar Way)

Progress: Considered by SAB 12/9/13 – Approved £2,000. Reconsidered on 18/10/13. Works scheduled, and issue now closed.

3. Bus Shelter : Balmoral Road (*Issue no. 2969*)

Assessment: A shelter with end panels can be provided. However, in doing so it would require the shelter to be relocated grass verge at the junction of Balmoral Road and Downsway. In doing so due to the larger footprint of a shelter with end panels it would require part of the grass verge to be removed to provide a hard standing for the shelter, accordingly the cost of relocating this shelter has increased. The position of the new shelter would be directly in front of No. 54 Balmoral Road / No. 1 Downsway who would need to be consulted about the relocation of the shelter. Possible Area Board project to replace bus shelters.

Progress: Considered by SAB 12/9/13, to be taken forward as an Area Board project . CATG reconsidered on 18/10/13. Topographical study has been commissioned and consultations had been undertaken with local residents. CATG recommended that this scheme is taken forward as part of the bus shelter replacement programme and is afforded top priority and this was subsequently approved by the Board as part of a bid to the Council's substantive highway projects fund. 17/06/2014 – Substantive bid submitted.

Salisbury Area Board: Community Transport Group

Schemes in progress

4. **Dropped kerbs : Odstock Road near junction of Rowbarrow** (*Issue no. 2480*)

Assessment: Request for dropped kerbs to help improve access to bus stops on Odstock Road is reasonable and the provision of dropped kerbs is technically possible.

Progress: Considered by SAB 12/9/13 – Approved £2,000. CATG considered on 18/10/13. Works have been commissioned and the issue closed.

5. **Controlled crossing near bus stop adjacent to Ambulance Station: Odstock Road** (*Issue no. 2684*) and **Zebra Crossing : Ridings Mead** (*Issue no. 2900*)

Assessment: It is recommended that a pedestrian crossing assessment be undertaken on Odstock Road between its junctions with Coombe Road and Heronswood. This assessment will identify where and what type of crossing facility is suitable based on the pedestrian crossing movements currently taking place. One possible improvement that could be undertaken is the removal of two large bushes at the rear of the Ambulance Station on Odstock Road. Doing so would improve visibility of vehicles travelling down the hill for pedestrians looking to cross from the bus shelter to Ridings Mead.

Progress: Considered by SAB 12/9/13 – Approved £1,000. CATG considered on 18/10/13. A survey has been undertaken and was reported back to CATG 7/2/14. CATG considered the various locations available and the constraints associated with each. CATG recommended that subject to the removal of branches that obstruct visibility from the south and the provision of appropriate signage, the option of introducing two crossing points at the top and bottom of the road be approved and £5,500 be allocated to enable the scheme to be implemented. This recommendation was adopted by Salisbury Area Board. 17/06/2014 – works scheduled.

6. **Pedestrian Crossing : Roman Road, Bus Stop** (*Issue no. 2868*)

Assessment: A pedestrian crossing assessment previously undertaken in relation to this request recommend that there was insufficient demand to provide a formal crossing facility and it was not possible provide an informal facility. The installation of an additional bus stop on Roman Road is technically possible, subject to confirmation that the bus company are happy for a bus to be stop at the agreed location without obstructing turning manoeuvres from private driveways. The possible introduction of an additional bus stop on Roman Road has been identified as a possible solution to this issue as it would reduce the number of people who have to cross Devizes Road to access the existing bus stop.

Progress: Considered by SAB 12/9/13 – Approved £500. A technical survey was undertaken showing the original proposal to be unfeasible because of proximity to private dwelling access. A new location was proposed close to original site. Wilts and Dorset had been consulted and were happy with proposed site. Residents consultation had been undertaken and no objections raised to the amended proposal. Considered by CATG 7/2/14. 17/06/2014 –Resuracing works taking place and installation programmed. Issue closed.

Salisbury Area Board: Community Transport Group

Schemes in progress

7. **Improve the Junction : Junction of York Road/Devizes Road** (*Issue no. 2571*)

Assessment: Tom Gardner, Highways advised there were very few modifications to enable traffic to exit York Road on to Devizes Road more easily that could take place without major junction realignment and signalling alterations. This would need to be undertaken in collaboration with the Highways Agency as they control the A36. Any solution would be outside the budget of the CATG, and probably outside the budget of Substantive CATG fund. It may be possible to investigate how the one-way system is managed within the York Road area to enable better access to Devizes Road from other streets. This could include, for example, reversing the one-way order on Gas Lane thus enabling vehicles to legally exit at this point rather than at York Road. Any recommendation would require investigation and consultation with residents.

Progress: Considered by SAB 12/9/13 – Retained on list for future consideration. Reconsidered by CATG 7/2/14. Cllr Dean (SCC) indicated that there was no significant problem except at peak times. CATG considered that there were relatively few options available unless there is local demand for a one-way scheme. This issue has been retained on the priority list and may be considered if there is substantial support. 17/06/2014 – no further requests from community.

8. **Request for one way system : Macklin Road** (*Issue no. 2819*)

Assessment: Technically a one way system could be introduced but this wouldn't address the problem raised as the introduction of a one way system is likely to result in an increase in the speed of traffic using Macklin Road as motorists would know that they won't meet traffic travelling in the opposite direction. Therefore no road safety benefit would be accrued. I would point out that there is a play area in the centre of Macklin Road which can be used by children playing as opposed to children playing in the road. Recommend that a metro count (possibly two) is undertaken in Macklin Road to determine the volume and speed of traffic using the road to identify if additional traffic calming measures are necessary.

Progress: Considered by SAB 12/9/13. Considered by CATG 7/2/14. This issue was closed but may be reopened if the residents wish to have a Metrocount survey. 17/06/2014 – no further requests, 20mph request received but not prioritised.

9. **Restriction on traffic at school times : Hollows Close, Harnham** (*Issue no. 3028*)

Assessment: Proposal submitted by local residents to address congestion and hazards caused by school drop-off parking in Hollows Close.

Progress: CATG considered 18/10/13. Recommended to Salisbury Area Board that a TRO is implemented to restrict access to permit holders only in Hollows Close and Folkestone Road - cost £3,000 SAB adopted the proposal and it will proceed to the next stage. Considered by CATG 7/2/14. Traffic orders drafted by the legal team, anticipated they would be advertised at the end of February or beginning of March. 17/06/2014 – orders advertised 40 letters in support, 26 against.

Salisbury Area Board: Community Transport Group

Schemes in progress

10. **Request for village gates: Stratford sub Castle** (*Issue no. 2983*)

Assessment: Request submitted by Cllr Mrs Douglas following consultation with local residents. This proposal would create a conspicuous entrance to Stratford sub Castle and reinforce local speed limits.

Progress: Raised by Cllr Douglas at SAB and agreed that CATG would take another look at this proposal. The local residents rejected the substantive highway bid project following public consultation. Substantive bid grant returned to central fund. Subsequently, local Councillor, Mary Douglas had discussed the issue with local residents and has subsequently requested the installation of painted wooden 'village' gates adjacent to the 30mph signs at the entrance to Stratford Sub Castle from the North. £5,000 was allocated from the CATG budget by the Area Board to facilitate the installation of white painted 'village gates' at the northern end of Stratford Sub Castle adjacent to the 30mph signs. 17/06/2014 – design commissioned, installation planned for September.

11. **Bollards : St Edmund's Church Street** (*Issue no. 3124*)

Assessment: Local residents and local Councillor, Helena McKeown submitted this request to address problems of cars mounting the pavement in St Edmund's Church Street.

Progress: CATG considered on 18/10/13 and deferred a decision pending further investigation. Subsequently SAB supported this idea in principle and asked CATG to consider the feasibility of the introduction of bollards in this location. Reconsidered on 7/2/14. £1,800 was allocated by the Area Board for a feasibility assessment including test drillings to find the location of underground utility channels. 17/06/2014 – test drilling satisfactory and works scheduled.

12. **Junction improvements: Roman Road/Pembroke Road** (*Issue no. 2652*)

Assessment: Introduction of traffic island had restricted access at this location due to vehicles parking to access the local shop. Considered on 7/8/2013 and it was agreed that Cllr Walsh would discuss possible solutions with local residents.

Progress: A site visit was undertaken with Cllr Wilmott, Walsh, Rogers, Brown and Shaddock to assess possible solutions. £1,000 was allocated from the CATG budget by the Area Board to support a bid to the substantive highways budget for a further £7,000 to remove the area of traffic island south of the refuge to widen access at the junction. However, if the substantive bid fails this matter be referred back to CATG later in the summer/autumn for further consideration. 17/06/2014 – substantive bid submitted.

Salisbury Area Board: Community Transport Group

Schemes in progress

13. Replacement of the Bus Shelter Pembroke Road/Pulman Drive

Request from Cllr Ricky Rogers on behalf of the Bemerton Heath Residents Association. The established bus shelter was demolished by a car accident a few years ago and never reinstated, so we have a well used bus stop with no shelter.

Progress: this scheme was included in the bus shelter replacement programme and afforded high priority. 17/06/2014 – substantive bid submitted.

14. Request for 2 “Slow children at play” signs in Pinewood Way

Request from Cllr Ricky Rogers on behalf of the Bemerton Heath Residents Association. Request received following a serious accident involving a child/car last year and a survey of local residents.

Assessment: Local consultations and revealed substantial support for the scheme.

Progress: £500 was allocated from the CATG budget by the Area Board to provide the signs as requested. 17/06/2014 – consultation with residents underway.

15. Pedestrian Crossing at Bottom of Devizes Road

Councillor Clewer submitted a request for zebrite signs at the crossing at the southern end of Devizes Road.

Paul explained, cost of zebrite £4,800 and warning signs £1,200 Both would cost £6,000
Is s106 funding available from the Brandon Tool Hire Site development? Paul would check but felt not.

Progress: £1,200 was allocated from the CATG budget by the Area Board for new signs and the issue was closed and removed from the list, recognising that this may be reconsidered should problems persist. 17/06/2014 – Works order issues to Balfour Beattie Living Places.

16. Middle Street, Harham (Issue no. 3131)

Vehicle parking in Middle Street, Harnham

Assessment: The Salisbury Highway Engineer undertook a site visit to Middle Street in Harnham on the morning of the 5th December 2013 to assess the problems raised by Pam Rouquette in Area Board Issue 3131. The issue raised highlights two distinct problems.

Progress: further confirmation has been sought from the Environment Agency about the disposal of land necessary to achieve the required improvements and that discussions are continuing with Chris Stanger at Salisbury City Council regarding the possibility of a contribution toward the cost of acquiring the small piece of land concerned. 17/06/2014 – negotiations continuing with EA and SCC.

Salisbury Area Board: Community Transport Group

Schemes in progress

17. RTPI sign Manor Farm Road

Assessment: Cllr Tomes had requested the provision of real time passenger information displays to be installed at this site. This was considered by CATG 7/2/14. The Highway Engineer reported that costs would be in the region of £10,000.

Progress: This will be retained on the priority list, and Wilts & Dorset Ltd was requested to carry out an assessment of usage of the bus stop and report back to next CATG meeting. 17/06/2014 – Passenger Transport Group support in principal but do not consider to be a priority.

Report to Salisbury Area Board
Date of Meeting 10 July 2014
Subject Community Area Grants

Purpose of Report:

To consider 3 applications for community area grant funding, totalling **£8,009**

A summary of the applications together with the Community Area Manager's observations is set out below.

Application (and amount requested)

Salisbury Civic Society Historic Open Days	£275 (revenue)
Wyndham Park Infants School Somerset Rd Campus Hub	£4950 (capital)
The Rotary Club of Salisbury Rotary Spireworks	£2784 (capital)

Total requested:	£8,009 (revenue - £275 capital - £7,734)
Prior to consideration of these applications the Area Board's discretionary fund balance stands at:	£ 63,235 (revenue - £6,919 capital - £56,316)
If all applications are approved the Board's balance will be:	£55,226 (revenue - £6,644 capital - £48,582)

1. Background

- 1.1. Salisbury Area Board has authority to approve Area Grants under powers delegated to it by the Cabinet Member for Community Services. Under the terms of the delegation Area Boards are required to follow the Community Area Grant guidance and funding criteria.
- 1.2. In accordance with the Area Board Grants Guidance officers are required to provide advice in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.3. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.4. A decision was made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce the volume of paper used. However, the applications are all available to view on the [Wiltshire Council web site](#) and hard copies can be made available upon request.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded satisfy the [criteria set by the Council](#) and are made to projects that can proceed within a year of the award being made.

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Financial provision has been made to cover this expenditure. The Salisbury Area Board was allocated a 2014/2015 of £90,826 (£77,427 capital and £13,399 revenue). Following previous awards, the Area Board grants budget has a balance of £ 63,235 (taking into account £5,000 earmarked to support a tree planting scheme – a project promoted by the Air Quality Management Group).

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. Human Resources Implications

- 6.1. There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups an equal opportunity to receive funding towards community based projects and schemes.

8. Applications

Ref	Applicant	Project proposal	Funding requested
8	Salisbury Civic Society	Historic Open Days	£275

- 8.1. The focus of this year's Historic Open Days, which will take place between 11-13 September 2014 inclusive, is on hotels, inns and their historic Chequers (Antelope, Cross Keys and White Hart), using professional City Guides to give residents and visitors a history and appreciation of the buildings and their surrounding streets. There will be eighteen tours in all (two per day over three days in each of the three Chequers).
- 8.2. Historic Open Days are targeted at residents of the Salisbury area and visitors who wish to learn more about the architecture, history and geography of the area. Members of the Civic Society will be informed through the Society's Quarterly magazine and by email. Visitors and other residents will be able to see flyers and posters in prominent places such as the library, TIC and Our Community Matters website, and details of the event will be posted on the Society's own website.
- 8.3. The aim of the event is twofold: to enhance not only understanding of the environment in which residents live but also civic pride and willingness to participate in civic affairs; and to enable visitors to appreciate to the full the attractions that Salisbury can offer.
- 8.4. This application meets the Council's grant criteria and there is revenue funding available.
- 8.5. The total cost of the project is £550 and they are seeking a grant of £275 revenue from the Board.

Ref	Applicant	Project proposal	Funding requested
9	Wyndham Park Infants School	Somerset Rd Campus Hub	£4950

- 9.1. The Somerset Road Campus Hub project forms phase 3 of a major scheme to develop and extend the schools' integration with the local communities. Phase 3 will see the installation of a Hub Office, designed to provide temporary desk space for a wide number of organisations and individuals who deliver advisory and support services in the community. The Hub Office will include Wi-Fi, desk space and meeting facilities and be available free of charge for agencies and not-for profit organisations. The framework of the Hub Office has been installed and we are seeking funding to wall, insulate and furnish the office.
- 9.2. The three key beneficiary groups of the Campus Hub project will be: the pupil and parent community of around 2000; the wider St Mark's & Bishopdown area community of approximately 4,500 people; and a large body of professionals (Parent Support Adviser, School Nurse, Social Workers, Educational Psychologists and Therapists, Nutritional Therapists, Neighbourhood Police Officers, etc.) and community volunteers who provide support and advice to the school community and the wider public.
- 9.3. Over the course of an academic year many pupils and parents seeks advice and support from Parent Support Advisers, School Nurses and other health, educational and welfare specialists. At present there is no designated space for parents, pupils and professionals to meet privately or for the professionals to work on site and we envisage that the Hub Office will provide a quiet, confidential space for meetings to take place and for liaison and desk work. Our Neighbourhood Policing Team (NPT) has also indicated a wish to have a drop-in and office base on the Somerset Road Campus in order to carry out desk work and to meet those with queries or complaints or who need advice or support. The Hub Office will be ideally situated in the centre of the NPT beat area and will deliver a convenient location to access desk space and internet access and to meet the public in a neutral environment. During the course of the Scheme's development a number of our neighbouring churches and charities have asked for access to the Hub to deliver their advisory and support services to older and more vulnerable members of the community. The school is also in the process of discussing the use of the Hub as a potential meeting venue for our local MP and Wiltshire and Salisbury City Councillors.
- 9.4. The total cost of the project is £ 9,900 and they are seeking a grant of £4,950 from the Board.

Ref	Applicant	Project proposal	Funding requested
10	The Rotary Club of Salisbury	Rotary Spireworks	£2784

- 10.1 The Rotary Spireworks Fire Works Display is a popular community-based event based in the Cattle Market serving Salisbury and surrounding communities. The organisers are seeking to purchase essential portable lighting and crowd safety barriers to improve crowd control and safety at the rear of the cattle market. The funding is not for the display or fireworks. The equipment sought will help ensure that the event becomes self-sustaining and viable in the future by providing much needed H&S equipment which otherwise would need to be hired in annually. Local community groups benefit from any potential surplus made by the event. The equipment will also be available for other community events in the area and will be a valuable resource for the community.
- 10.2 This bid form one element of the overall Rotary Spireworks Fireworks Display based at the Salisbury Cattle Market and scheduled for 1st November 2014. The approximate costs of the overall event are estimated to be circa £10,500.
- 10.3 The benefits of this project will be as follows:
- 1) Salisbury residents, Wilton and surrounding community. The community will benefit from increased safety and sustainability at one of the main family-orientated events within the community calendar.
 - 2) Local Businesses. Local businesses will benefit from increased traffic both to and from the event as well as local businesses selling food and other items at the event itself.
 - 3) Local Charities will also benefit from any surplus made which will go to the Salisbury and Wilton Rotary Clubs and earmarked solely to be spent on local charities/community projects.
- 10.4 The total cost of the project is £ 6,684 and they are seeking a capital grant of £2,784 from the Board.

Background papers:	Grant Application – Salisbury Civic Society Grant Application – The Bootleg Theatre Company Grant Application – Wyndham Park Infant School Grant Application –The Rotary Club of Salisbury
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